

CABINET NON-CONFIDENTIAL APPENDICES

Monday, 24th October, 2011
at 5.00 pm

APPENDICES ATTACHED TO THE LISTED REPORTS

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NON-CONFIDENTIAL APPENDICES

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| RECOMMENDED ACTIONS | Accepted or rejected | Current Activity | Proposed future action | Lead agency/ partnership or officer | Target date for completion |
|---|----------------------|---|--|---|----------------------------|
| <p>Recommendation 1: With national changes to be implemented in education and health alongside the imminent SEN White Paper and given existing budget constraints, SCC, in partnership with others, should focus on key actions and priorities to ensure that children in primary schools with the most complex needs are given the best life chances. These key actions and priorities are for all partners to:</p> | | | | | |
| <ul style="list-style-type: none"> Ensure the Pupil Premium is used to support the most vulnerable children, recognising the link between SEN and deprivation; | Accept | <p>This year's performance tables will be monitored by the local authority, focusing on the attendance and attainment of those pupils covered by the Pupil Premium. The DfE Performance Tables will include information showing how the performance of deprived pupils (defined as FSM and CLA) compares against other pupils in a school. These tables will demonstrate whether there is any gap in performance.</p> | <p>From September 2012 the Government will publish online details of how schools have used the premium. This will ensure that the information is available to a wider audience, including parents and others.</p> | <p>Primary Head Teachers Conference</p> <p>SCC Children's Services and Learning;</p> <p>Children and Young People's Trust</p> | Sept 2012 |
| <ul style="list-style-type: none"> Continue the increased focus on early intervention and support; | | <p>The local authority is working with Southampton City PCT to establish a multi-agency Child Development Service (CDS). The CDS will provide an integrated multi-agency identification and care planning process for any child or young person referred with multiple or complex disabilities and/or SEN. This would bring together health, social care and education functions to offer an integrated assessment and shared education, health and care plan, which encompasses the child/young person's emotional, physical, mental health, educational and social needs.</p> | <p>The Child Development Service aims to be able to demonstrate the following outcomes:</p> <ul style="list-style-type: none"> To better align education, health and social care systems within a single model to achieve improved coordination of processes for children, young people and their families and opportunities for greater effectiveness and efficiencies in service delivery - integration of administration and management functions should create opportunities for service delivery efficiencies. | | Sept 2012 |

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| | | It would include statutory referrals for statements of SEN (including any emerging SEN processes following legislation) so that this process can be aligned with health and social care assessment processes where appropriate. This would ensure that early identification and intervention are strategically assured. | <ul style="list-style-type: none"> • To support more children, young people and their families to achieve improved education, health and social outcomes. • To deliver more equitable, transparent services. • To enable universal services to support more children and young people with additional needs in their local communities, promoting inclusion and with a greater focus on early intervention. This should provide better, more responsive support to families, thereby reducing family breakdown and the need developing for more intensive intervention and/or services. | | |
| <ul style="list-style-type: none"> • Maximise the joint potential of personalised budgets and pupil premium to work most effectively for those children with the most complex needs; | | The local authority are working with Southampton City PCT to look at how personal budgets could be used for children with complex needs. | The Child Development Service will test out the use of personal budgets as a means of increasing parental confidence. | | Sept 2012 |
| <ul style="list-style-type: none"> • Maintain the strengths of the social model for supporting children with SEN within the medical model for joint-working arrangements and | | | A local authority protocol will be written and shared, which sets out the strengths of the social model for supporting children with SEN, to be used as a starting point for the further development of joint working arrangements with partner agencies such as health and the voluntary sector. | | Sept 2012 |

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|---|----------------------|---|--|-------------------------------------|----------------------------|
| | | | The CDS will demonstrate the effectiveness of joint working arrangements which take into account the strengths and functions of both the social model and medical model for recognising and responding to SEN by delivering an integrated assessment and joint education health and care plan. | | |
| <ul style="list-style-type: none"> • Ensure the earliest possible update of the Children and Young People's Plan and SEN Strategy, including consideration of whether a single combined plan is appropriate. | | | SEN Strategy to be updated during the Autumn term 2011, to incorporate all of the recommendations included within this document, including consultation with schools, partner agencies, parents and children/young people. | | Jan 2012 |
| <ul style="list-style-type: none"> • Commit to collecting, collating and co-ordinating performance information | | We will gather evidence of a reduction in the gap between the achievements of children with SEN and children without an identified SEN. Progression Guidance will be used to assess the impact on educational progress and the attainment of children with SEN will continue to be monitored. | We will gather evidence of greater inclusion in educational settings by scrutinising the attendance and exclusion data of primary pupils with SEN. | | Jan 2012 |

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|---|---------------------------|--|--|---|----------------------------|
| <p>Recommendation 2: Recognise and raise greater awareness of where schools are championing children with SEN and promote an inclusive ethos across the city through the sharing of best practice examples of the achievements of schools and children with SEN.</p> | Accept | <p>Inclusive practice in Southampton schools will be celebrated and good practice shared through the termly SENCo panels, SENCo induction training and the SENCo conference in March 2012.</p> | <p>The local authority will write to individual schools to recognise their good practice in this area.</p> | <p>SCC Children's Services and Learning; Children and Young People's Trust</p> | Ongoing |
| <p>Recommendation 3: Undertake research into the rise in the attainment gap in Southampton between SEN/Non SEN at Key Stage 2 in 2009.</p> | Accept: with modification | <p>Rather than look at previous events, we would propose that research is undertaken to identify those factors that facilitate improvements in attendance and attainment of children with SEN.</p> | <p>We will share the outcomes of this research with Head Teachers and others in order to identify and promote good practice.</p> | <p>SCC Children's Services and Learning;</p> | April 2012 |
| <p>Recommendation 4: Ensure there is a continuum of support to meet each child's needs at different times and through different services. Consideration should be given to support all children, especially those with the most complex needs, through a multi agency approach with the Learning Disability Partnership Board and to include all key services such as health, education and social care.</p> | Accept | <p>The CDS will undertake integrated multi-agency assessments and develop joint education, health and care plans to support children with multiple and complex needs and SEN.</p> | <p>Education, health and social care will share responsibility for the implementation of the joint plans.</p> | <p>SCC Children's Services and Learning; Children & Young People's Trust; Learning Disability Partnership Board Southampton PCT</p> | Sept 2012 |

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|--|----------------------|--|--|---|----------------------------|
| <p>Recommendation 5: Recognising the transition of the public health role to local authorities, Southampton City Council to consider developing a multi-agency ADHD strategy for the city with key partners.</p> | Accept | | Develop a multi-agency ADHD strategy for the city, aligned to the establishment of the CDS. All stakeholders including parents and carers will be involved in this process. | SCC Children's Services and Learning; | Sept 2012 |
| <p>Recommendation 6: Agree a cross-agency protocol for parent and child involvement to enable transparency in the options for an individual child's educational needs and ensure that communication is maintained between all agencies and families.</p> | Accept | As part of the development of the education, health and care plan, a clear set of guidance for parents and children/young people will be produced. This will be person-centred, user-friendly and avoid jargon, whilst also fulfilling statutory duties. | The guidance for parents and children/young people will form the basis of a protocol to be developed and agreed across education, health and social care for future cross-agency parent and child involvement. | Children and Young People's Trust | Sept 2012 |
| <p>Recommendation 7: SCC, in partnership with others, to consider a partnership approach to co-ordinate and signpost all SEN information, advice and services with one clear point of contact for:</p> <p>For Providers, including Health and Schools – to include details of specialist and outreach support, key contacts, training opportunities and raising awareness of SEN achievement and best practice;</p> <p>For Parents, families and children – links to support groups, advice on options, help choosing</p> | Accept | Information about the local offer of the full range of services provided by health, education and social care is available via the Children and Young People's Information Service website and the Children's Trust website. | The CDS will ensure our services and offers across education, health and care are clear and transparent for all service users. Co-location of some of the services which will come together to form the CDS. will enable the service to act as an information hub for a wide range of related statutory and non-statutory services offering advice and support to parents and professionals. We plan to promote our services via a website with free portals across the city. Additionally we will ensure that information via contacts between families and agencies is reinforcing longer term | SCC Children's Services and Learning; Children & Young People's Trust | Sept 2012 |

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| <p>the right services to meet their child's needs and an opportunity for parent's and children, as armchair auditors, to make comments, compliments and complaints about their experiences.</p> | | | <p>transparency of not only services that individuals can access but also, highlighting changes through our partnership to ensure the customer has access to this information.</p> <p>Information about the local offer of the full range of services provided by education, health and social care will be made available via the Children and Young People's Information Service website and the Children's Trust website. We will publish information directly to parents using the existing parents' newsletters and forums. We will also ensure that information is disseminated through existing school networks and newsletters.</p> | | |

Southampton Performance 2010/11

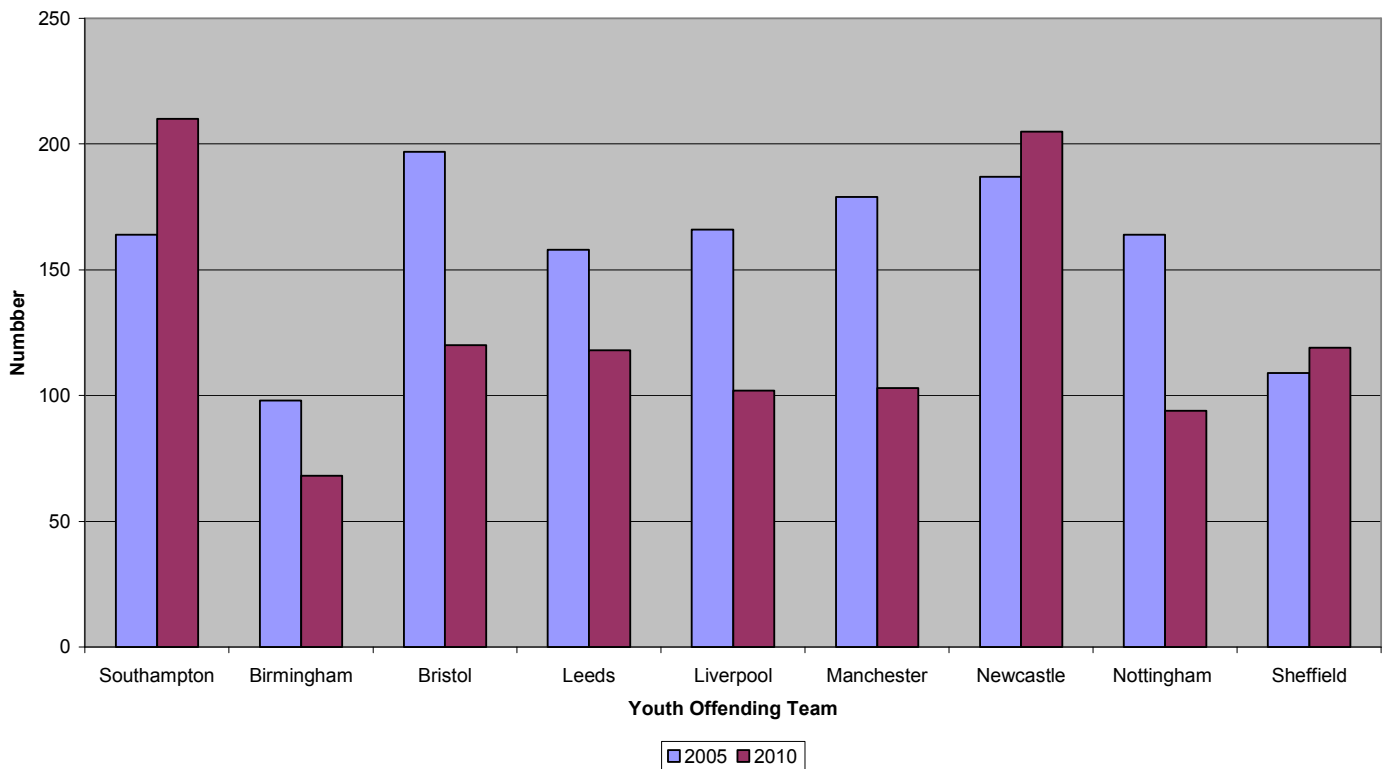
Table 1: Re-offending by young offenders

The table below gives the rate of re-offending by Southampton young people against core City comparators. The baseline for this indicator was set in 2005 linked to the cohort of young offenders in each area.

| NATIONAL INDICATOR | WESSEX | HAMPSHIRE | PORTSMOUTH | SOUTHAMPTON |
|--|-------------------------|------------------------|------------------------|-----------------------|
| Reoffending rate (No. of offences / cohort x100) | 147.11 (1630/1108) | 136.86 (954/698) | 180.71 (253/140) | 210.06 (334/159) |
| Reoffending 2005 baseline | 138.58 (Cohort 1726) | 117.71 (Cohort 977) | 163.58 (Cohort 302) | 164.0 (Cohort 275) |

Core Cities

Southampton re-offending rates 2010 v 2005, with comparator YOTs



Reoffending Rates

Reoffending rates are tracked for the last quarterly cohort of young people offending in each financial year. The performance of all three Wessex Local Authorities has deteriorated against the base line.

A contributing factor is the much reduced cohort size due to a fall in first time entrants principally against lower risk young people receiving pre court outcomes such as reprimands, final warnings and first tier community sentences. This means those remaining in the cohort will be more serious offenders and more likely to reoffend.

When compared against the performance of the Core Cities, most of which have also experienced falls in first time entrants, Southampton appears the least favourable, showing a significant increase across the 5 year period and demonstrating the highest overall figure.

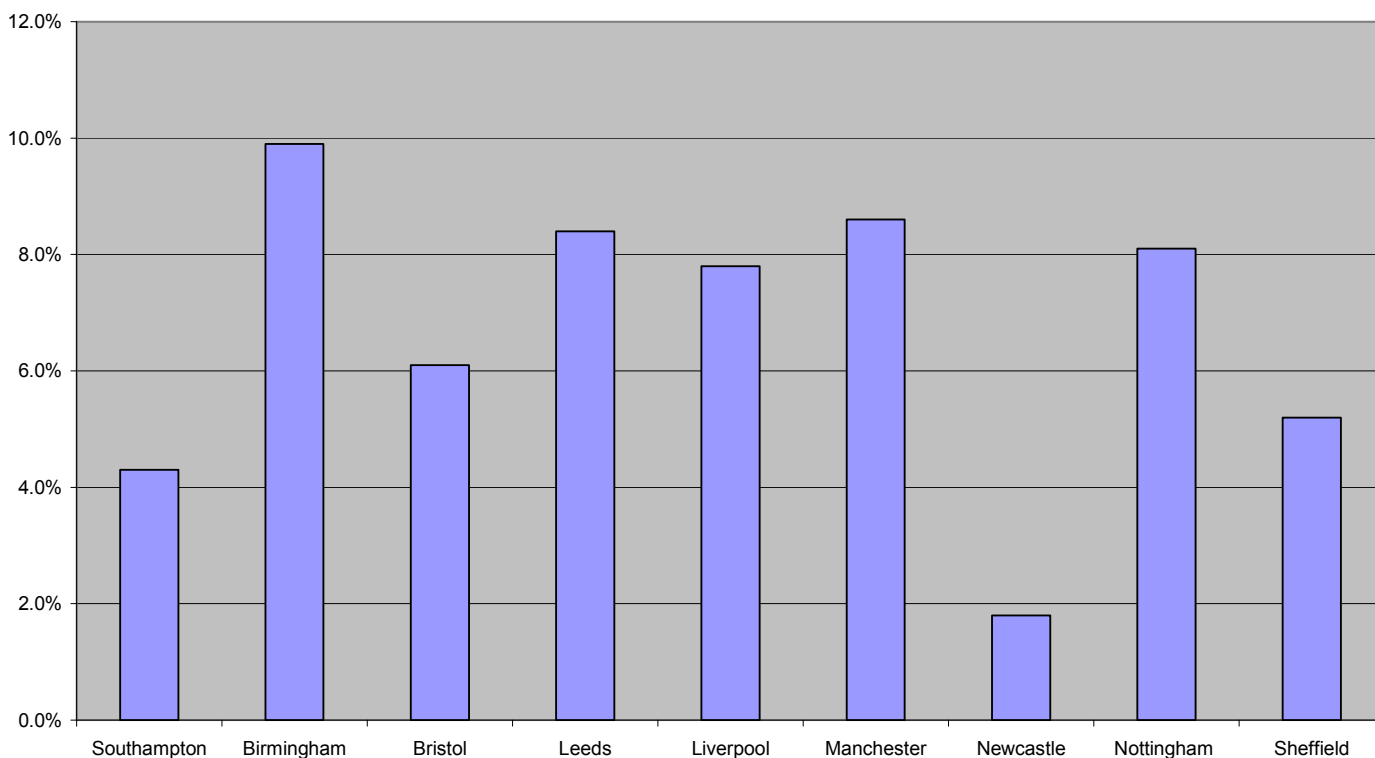
Table 2: Custody – % of Young people within the youth justice system receiving a conviction in court who are sentenced to custody

This indicator measures the proportion of young people who are given a custodial sentence in court. There is a national target of 5%.

| NATIONAL INDICATOR | WESSEX | HAMPSHIRE | PORTSMOUTH | SOUTHAMPTON |
|--|---------------------|--------------------|-------------------|-------------------|
| Reducing custody (Target -5%) expressed as a percentage of offences | 3.48% (111/3191) | 3.02% (50/1656) | 4.34% (21/484) | 4.28% (32/747) |

Core Cities

NI 43 Custody



Reducing Custody

The proportion of offenders receiving a custodial sentence in Southampton is at 4.3%, comfortably within the national target of 5%. This success is of greater significance when compared to the performance of the Core Cities. Only Newcastle has a lower custody rate and, like Southampton, is able to achieve the national target.

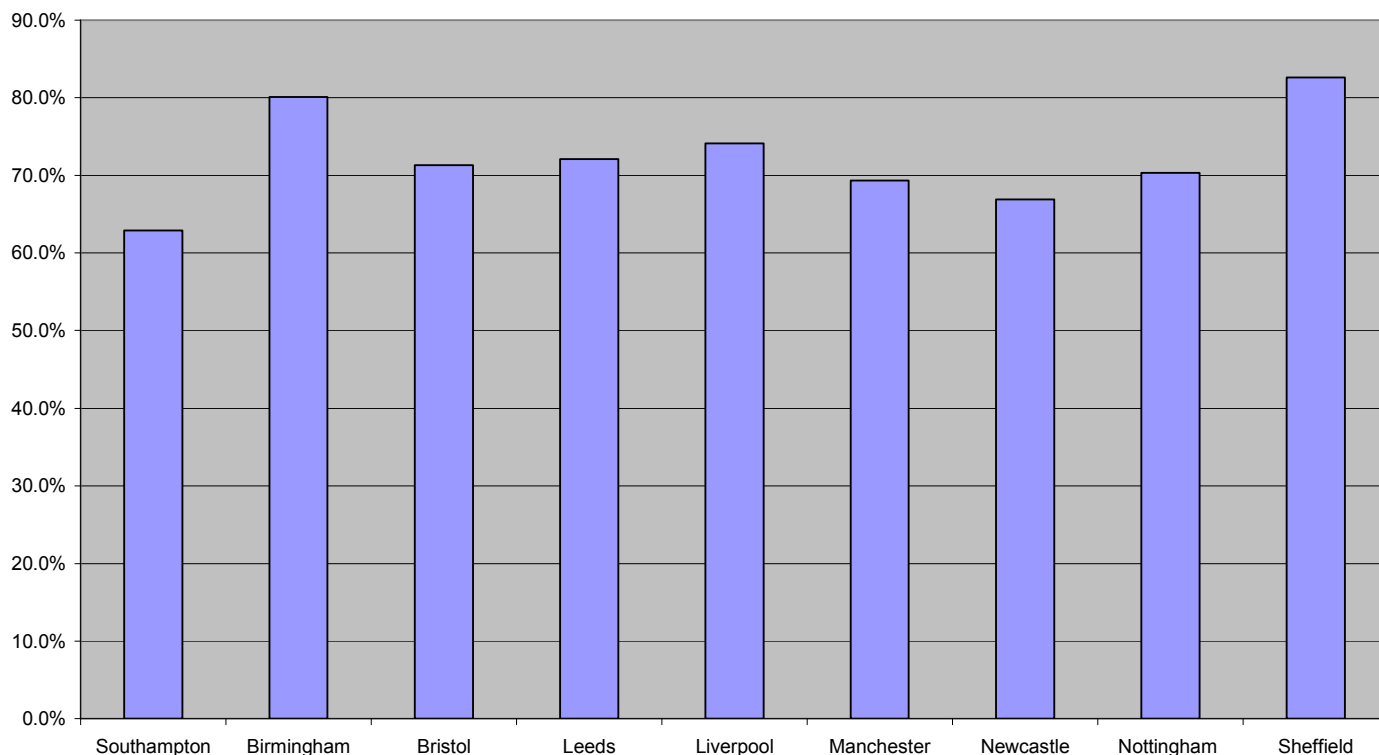
Table 3: Education Training Employment (ETE) – % of Young offenders’ engagement in education, training and employment

This indicator for the number of young offenders accessing education, training and employment is split into two parts with different measures for those under and over school age. The local target is set at 70%.

| NATIONAL INDICATOR | WESSEX | HAMPSHIRE | PORTSMOUTH | SOUTHAMPTON |
|---|-----------------------|----------------------|---------------------|---------------------|
| ETE Combined (70% local target) | 65.98% (1348/2043) | 64.89% (769/1185) | 69.69% (191/273) | 62.89% (261/415) |
| ETE School age (70% local target) | 67.43% (731/1084) | 66.67% (398/597) | 68.98% (109/158) | 65.2% (152/233) |
| ETE Over School age (70% local target) | 64.33% (617/959) | 63.09% (371/588) | 71.3% (85/115) | 59.89% (109/182) |

Core Cities

NI 45 ETE



Education Employment and Training (ETE)

All of the Local Authorities within Wessex have failed to reach the locally set target of 70% for 2010/11. Southampton’s percentage has shown little improvement from the 2009/10 figure of 62.0%,

The improvement needed in this area is further highlighted when contrasted against the achievements of the Core Cities, all of which are able to demonstrate a higher success rate of establishing their young offenders in education, training and employment.

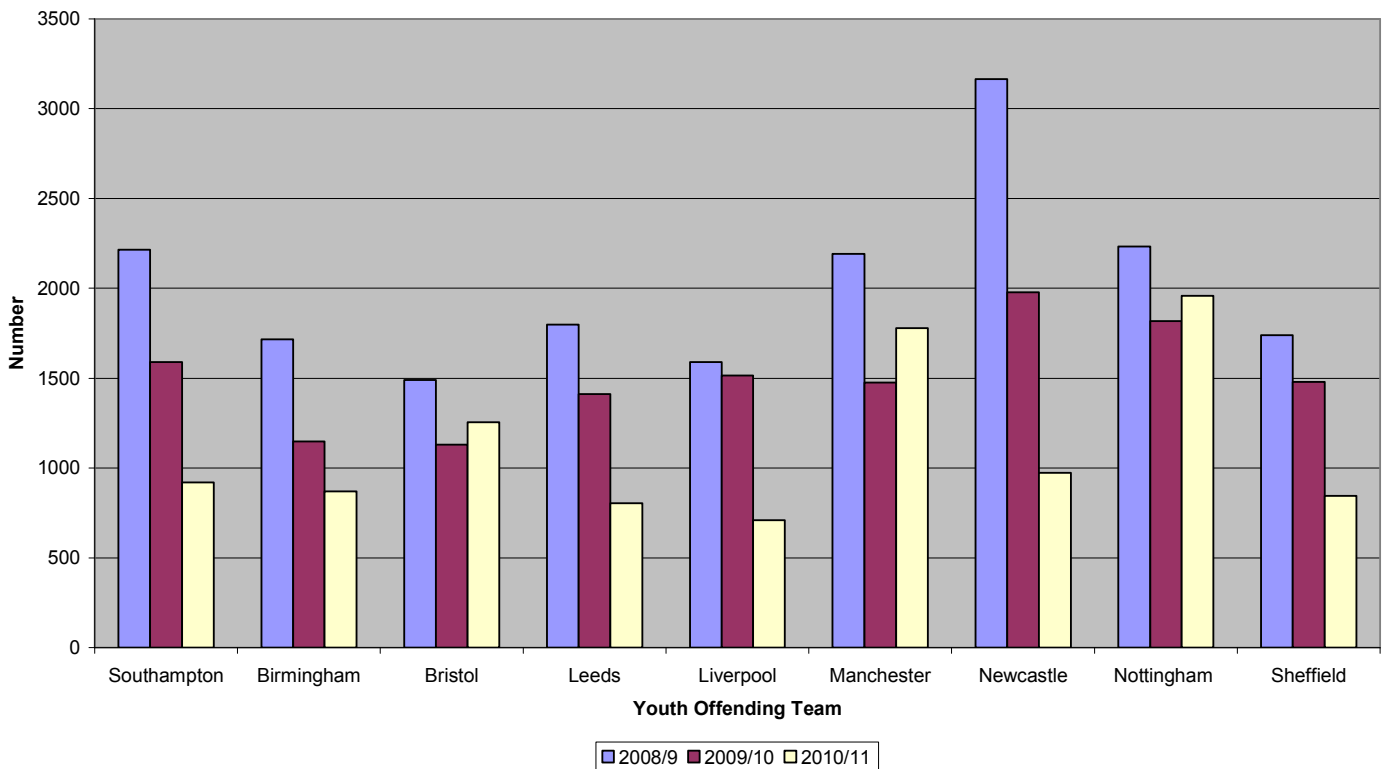
Table 4: First-time entrants (FTEs) – new young people to the youth justice system aged 10–17

This indicator measures the number of young people being recorded as young offenders for the first time based on the local population of children/young people.

| NATIONAL INDICATOR | WESSEX | HAMPSHIRE | PORTSMOUTH | SOUTHAMPTON |
|---|---------------------------|---------------------------|--------------------------|--------------------------|
| No. 1 st Time Entrants to YJS | 1555 (2328 in 2009/10) | 1074 (1478 in 2009/10) | 128 (317 in 2009/10) | 174 (308 in 2009/10) |
| 1 st time entrants per 100,000 pop | 865 (1262 in 2009/10) | 874 (1126 in 2009/10) | 758 (1848 in 2009/10) | 920 (1590 in 2009/10) |

Core Cities

Southampton FTEs per 100,000 population, over 3 years, with comparator YOTs



First Time Entrants (FTE)

This has been a significant fall in the number of first time entrants across Wessex in 2010/11 and most dramatically in Southampton. Much of this is due to the successful implementation of the triage process. This allows the police to deal informally with young people committing minor offences but still allows a YOT intervention in appropriate cases.

Southampton appears in the middle range for first time entrants when compared as a proportion of the cohort with the Core Cities.



YOUTH JUSTICE STRATEGIC PLAN 2011/12

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Wessex Yot Inspection Improvement Plan

1. INTRODUCTION

- 1.1 The last year has undoubtedly been the most challenging in the comparatively short history of Wessex Yot. Reductions in both central and local funding have meant a 23.8% reduction (£2m) in the Wessex Yot budget in 2011/12 compared with the previous financial year.
- 1.2 Some 700k savings were found from a senior management restructure and non staffing costs. The remaining shortfall had to be found from a restructure of middle management and front line staffing with a loss of 30fte posts.
- 1.3 These reductions have been achieved by a combination of staff leaving posts and not being replaced, secondments ending, voluntary redundancy and redeployment. Whilst, to date, compulsory redundancies have been avoided this has clearly been a difficult twelve months for Wessex Yot staff.
- 1.4 Wessex Yot covers the three Local Authority areas of Hampshire, Portsmouth and Southampton. On the 1/4/11 the Isle of Wight disaggregated from the Wessex Yot partnership and it is highly likely that the remaining three LA's will disaggregate from 1/4/12. A disaggregation group is already in place consisting of key stakeholders from the 3 LA's, Police, Probation and the Courts to ensure a smooth transition to the new Hampshire, Portsmouth and Southampton Yots.
- 1.5 In May 2011 Wessex Yot was subject to a Core Case inspection. The Inspection report was published on the 24/8/11 and is available via the following link; www.justice.gov.uk/publications/inspectorate-reports/hmi-probation/inspection-reports---youth/core-case
- 1.6 The Inspection looked at 115 cases in detail and the following ratings were given (table 1).

| | National average score | Wessex score |
|---|------------------------|--------------|
| 'Safeguarding' work (action to protect the young person) | 68% | 55% |
| 'Risk of Harm to others' work (action to protect the public) | 63% | 56% |
| 'Likelihood of Reoffending' work | 71% | 64% |

Table 1

- 1.7 Whilst, overall this was a disappointing outcome, the inspectors found some very good practice, particularly in North Hampshire. In addition where a case had been assessed as high risk the inspectorate took the

view that these risks had been well managed. The breaching and returning young people to court for non compliance was also done well.

- 1.8 Following inspection all Yots are required to submit an improvement plan for approval by the inspectorate, based on the recommendations contained in the inspection report. The key issues that need to be addressed are;
- Inconsistency of practice between WYOT teams, in particular, lack of recording
 - Underscoring of risk and vulnerability in some cases
 - Lack of robust management oversight in some cases
- 1.9 The Wessex Yot improvement plan is contained within Appendix A and will be the primary strategic focus until the disaggregation of Wessex Yot on the 31/3/12. With this in mind, there will be three local improvement plans derived from the Wessex plan to ensure progress is continued post disaggregation in each of three new Yots.
- 1.10 Given these issues the two key aims of this strategy are to;
- i) Ensure a smooth transition from Wessex Yot to the new Hampshire, Portsmouth and Southampton Yots.
 - ii) Effective implementation of the Wessex Inspection Improvement Plan and the three local inspection improvement plans

2. PERFORMANCE REVIEW

- 2.1 In 2010/11 Youth Offending Teams were measured against the following five national indicators.
- Reoffending rates
 - First time entrants to the youth justice system
 - Custodial sentencing
 - Young offenders in education, training and employment (ETE)
 - Disproportionality, rates of Black and Minority Ethnic young people in the youth justice system
- 2.2 Performance in 2010/11 in respect of Wessex and the three Local Authority areas within it was as follows (table 2). The Wessex figures include the Isle of Wight which was part of Wessex Yot in 2010/11.

| NATIONAL INDICATOR | WESSEX | HAMPSHIRE | PORTSMOUTH | SOUTHAMPTON |
|--|---------------------------|---------------------------|--------------------------|--------------------------|
| Reoffending rate (No. of offences/ cohort x100) | 147.11 (1630/1108) | 136.86 (954/698) | 180.71 (253/140) | 210.06 (334/159) |
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| No. 1st Time Entrants to YJS | 1555 (2328 in 2009/10) | 1074 (1478 in 2009/10) | 128 (317 in 2009/10) | 174 (308 in 2009/10) |
| 1st time entrants per 100,000 pop | 865 (1262 in 2009/10) | 874 (1126 in 2009/10) | 758 (1848 in 2009/10) | 920 (1590 in 2009/10) |
| Disproportionality | | | | |
| No. of White offenders | 2999 (95.2%) | 1896 (96.2%) | 322 (91.1%) | 430 (89.8%) |
| No. of Mixed race offenders | 40 (1.3%) | 20 (1%) | 5 (1.4%) | 15 (3.1%) |
| No. of Asian or Asian British offenders | 36 (1.1%) | 19 (1%) | 4 (1.1%) | 12 (2.5%) |
| No. of Black or Black British offenders | 67 (2.1%) | 29 (1.3%) | 15 (4.1%) | 22 (4.6%) |
| No. of Chinese or other ethnic offenders | 10 (0.3%) | 6 (0.3%) | 5 (1.4%) | 0 (0%) |
| No. unknown | 5 | 4 | 0 | 1 |

Table 2

2.3 Reoffending rates are tracked for the last quarterly cohort of young people offending in each financial year. Performance is measured against the 2005 cohort baseline. Against this measure reoffending rates in both Wessex and all 3 LA's have risen, but the key point is that the cohort size across Wessex has fallen dramatically between 2005 and 2010 from 1726 to 1108 (35.8%).

- 2.4 The reduction in the cohort size is principally amongst lower risk young people receiving pre court outcomes such as Reprimands and Final Warnings and first tier community sentences such as Referral Orders. The numbers of higher risk of offending young people receiving more substantial community sentences such as a Youth Rehabilitation Order has fallen but not to the same extent and therefore their impact proportionally on reoffending rates is greater.
- 2.5 Custodial sentencing in Wessex has continued to fall significantly and remains within the national target. In 2008/9 the figure was 240 custodial sentences which dropped to 148 in 2009/10 and has fallen again to 111 in 2010/11 (a 53.7% reduction over two years)
- 2.6 Portsmouth has continued the historically had low rates of custodial sentencing for a city of its size and nature and has remained well within the national target despite a small percentage rise in 10/11 compared to the previous year. Due to smaller numbers of young people being sentenced in court, the actual number (21) of young people sent to custody is consistent with the numbers in the two previous years.
- 2.7 Southampton and Hampshire broadly mirrored the Wessex custodial sentencing trend, although in Hampshire 56% (28) of the custodial sentences were imposed on young people from South East Hampshire. Custodial sentencing in the rest of Hampshire is low.
- 2.8 The locally agreed target for young people in Education, Training and Employment (ETE) at the end of their WYOT intervention is 70% below the 90% national target. Overall, ETE performance showed little change from the levels in 2009/10. Portsmouth was the best performing area in Wessex for ETE and was very close to hitting all three local ETE targets in 2010/11.
- 2.9 There has been a drastic reduction (33.2%) in first time entrants across Wessex in 2010/11 compared to the previous year. Much of this is due to the successful implementation of the Triage process in the Cities and its roll out across the whole of Hampshire. Triage allows the police to deal informally with young people committing minor offences but still allowing YOT intervention in appropriate cases when assessed as necessary. This dramatic reduction in numbers also gives an explanation for the reduced reoffending cohort numbers referred to in 2.4 and 2.5.
- 2.10 The disproportionality figures show relatively small numbers of BME young people within the youth justice population in Wessex which make it difficult to draw any firm conclusions.

2.11 The greatest proportion of BME young people continues to be in Southampton and the percentage of Black/Black British young people in the youth justice system has risen in 2010/11 but this is actually only a increase of one young person in actual numbers. Black/Black British young people have also increased in Portsmouth although this can be attributed to young people from London coming to Portsmouth by train and local Police are aware of.

3. RESOURCING AND VALUE FOR MONEY

3.1 The funding of Wessex Yot for 2011/12 is shown in Table 3 below;

| Allocations by partner. 2011/12 (£) | Local Authority | Health | Police | Probation | Youth Justice Board | TOTAL |
|--|------------------|----------------|----------------|----------------|---------------------|------------------|
| Hampshire | 2,155,652 | 236,187 | 371,493 | 412,679 | 1,648,980 | 4,824,992 |
| Southampton | 617,036 | 19,697 | 93,514 | 103,882 | 415,090 | 1,249,218 |
| Portsmouth | 490,631 | 15,000 | 69,001 | 76,651 | 306,280 | 957,563 |
| TOTAL | 3,263,319 | 271,884 | 534,008 | 593,212 | 2,370,349 | 7,031,772 |

Table 3

3.2 Due to both national and local funding cuts this represents a £2m reduction in the WYOT budget for 2011/12.

3.3 Table 4 Shows that in 2010/11 WYOT undertook 2209 statutory interventions. The Wessex figures include the Isle of Wight which was part of Wessex Yot in 2010/11

3.4 This compares with 2363 in 2009/10. However, this figure does not include prevention work such as Triage, Youth Inclusion Support Panels (YISP) and Youth Intervention Programmes (YIP), or Parenting and Bail/Remand work.

| | Wessex* | Hampshire | Portsmouth | Southampton |
|--|-------------|-------------|------------|-------------|
| Pre court interventions (Final Warning Interventions) | 193 | 122 | 9 | 35 |
| 1st Tier sentences (Referral and Reparation Orders) | 792 | 437 | 125 | 148 |
| Community Sentences (All other Community Sentences) | 1113 | 582 | 183 | 261 |
| Custodial sentences | 111 | 50 | 21 | 32 |
| TOTAL | 2209 | 1191 | 338 | 476 |

* The Wessex total includes data from the IOW, so reliable comparisons can be made with previous yrs

Table 4

- 3.5 In 2006/7 the total number of statutory interventions delivered by WYOT was 3247, so there has been a decrease of 1038 (32%) over the last 4 financial years. Pre Court Interventions have seen the most significant fall from 819 to 193 (76%), but there have also been a decline in the other three areas; 1st Tier sentences (1124 to 792, - 30%), Community Sentences (1085 to 1113, show a small increase of 3%) and Custodial Sentences (260 to 111, - 57%)
- 3.6 The reasons for this are partially due to population demographics, as the numbers of young people in the 10 to 17 age range has declined over this period, but also due to the impact of preventative work to reduce the numbers of young people entering the youth justice system for the 1st time. The introduction of Triage (see 2.9) over the last 18 months has had a significant impact on Pre Court and 1st Tier sentences.
- 3.7 Wessex Yot currently commissions two services via Hampshire County Council using their thorough commissioning processes. The first is the volunteer Appropriate Adult Service for young people aged 10-16 detained for questioning in the Police station where a parent/guardian is unable to attend. This contract was re-tendered in the summer of 2009 and a saving of 20k pa was made.
- 3.8 The second is a Restorative Justice (RJ) and Reparation Service which provides both direct and indirect reparation services to victims of youth crime, or where this is not possible to the local community. The use of Restorative Justice where young offenders and victims meet face to face in a safe environment is actively promoted.
- 3.9 Both contracts are currently held by Catch 22, although they subcontract Appropriate Adult work in Portsmouth and South East Hampshire to Motiv8, a local voluntary agency.
- 3.10 In 2010/11 a review of the Intensive Supervision and Surveillance Programme (ISSP), was undertaken and following this ISSP management and staff were integrated within WYOT operational teams to provide greater cohesion to ISSP delivery.
- 3.12 Wessex Yot remains a key partner of the Remand Fostering Service commissioned by Hampshire Children's Services on behalf of the 4 L.A's in the Wessex area from Action for Children. The Remand Fostering Service provides specially trained foster carers to provide placements via the Courts to young people who have been charged with serious offences as an alternative to being Remanded in Custody.

The contract also allows the placement of young people at risk of committing serious offences.

- 3.13 Since the beginning of 2011/12 Wessex Yot has for the first time purchased the vast majority of its induction and training programme, via Hampshire County Councils Learning and Development team. Key to this new approach is the creation of a new Workforce Development Officer post with a youth justice specialism. This has enabled WYOT to retain a high quality and bespoke youth justice training programme but also benefit from being able to access other training resources from within the Learning and Development Team.

4. STRUCTURES AND GOVERNANCE

- 4.1 The Wessex Yot partnership continues to consist of the statutory partners as prescribed by the 1998 Crime & Disorder Act and WYOT is governed by a management board that meets quarterly consisting of senior officers from statutory partners i.e. the 3 Local Authorities and the 3 Primary Care Trusts that are co - terminous with the L.A.'s, in addition, Hampshire Constabulary and Hampshire Probation Trust.
- 4.2 In addition other key stakeholders such as HM Court Service and a District Council Housing representative are also represented on the Management Board.
- 4.3 The Chairing of the Management Board rotates annually between the WYOT partners and is currently held by the Director of Children's Services for Hampshire County Council.
- 4.4 Within the Board membership there is representation from each of the Children's Trusts in the 4 L.A. areas to ensure clear strategic linkages and the Head of Service also sits on each of the Children's Trust Boards.
- 4.5 Quarterly Performance and budgetary reports are considered at each meeting of the WYOT Management Board. The latter are presented by the Head of Finance for Hampshire Children's Services who is the Treasurer to the WYOT Board. Hampshire Children's Services hold WYOT's pooled budget on behalf of the Board and also provide most of the WYOT infrastructure i.e. Financial support, Human Resources, Commissioning and Procurement, Information Technology etc...
- 4.6 In addition to performance data being reported on a Wessex wide basis, data for each of the 3 Local Authority areas is presented and in Hampshire the data is broken down further into the 11 District Council

areas.

- 4.7 To ensure that local performance is scrutinised and action taken to address local priorities, there are 3 steering groups based on the 3 L.A. areas. In the two cities the steering groups are combined with other local strategic groups.
- 4.8 Given the likelihood of disaggregation, these steering groups will during 2011/12 become 'shadow' management boards so they will be ready to take over the governance of the relevant local Yot post disaggregation. As a result the terms of reference and membership of these groups will need to change to reflect this.

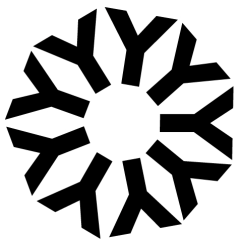
5. PARTNERSHIP ARRANGEMENTS

- 5.1 Wessex Yot continues to be represented at a senior management level on the following strategic groups and contributes to the strategic plans and objectives of these groups;
- The Hampshire and Isle of Wight Local Criminal Justice Board
 - The 3 Children's Trust Boards
 - The 3 Local Children's Safeguarding Boards
 - The 13 Community Safety Partnerships
 - The Hampshire and IOW Multi – Agency Public Protection Arrangements Strategic Management Board.
- 5.2 A significant development in 2010/11 has been the establishment of the Wessex Resettlement Consortium, comprising of the 3 LA's in the WYOT partnership as well as the Isle of Wight Council and key voluntary sector and secure estate partners at Ashfield Young Offenders Institution, Medway Secure Training Centre and Swanwick Lodge Secure Children's Home.
- 5.3 The key aim of the Consortium is to make an 'enhanced offer' for all young people from Wessex leaving the secure estate institutions listed at 5.2 to provide them with assistance immediately on their release to break the 'revolving door' of custody. This group is being targeted as young people leaving custody generally pose the greatest risk of reoffending and returning to custody. The enhanced offer has 15 elements and includes help to find supportive accommodation and support with education, training, employment.
- 5.4 The Wessex Consortium is also hoping (via a YJB grant) to introduce video conferencing (VC) facilities in its main operational offices to link with VC equipment being funded by the YJB in the three secure estate consortium members. This will certainly help remove some of the barriers caused by the geographical distance between Wessex and

Ashfield and Medway in particular.

- 5.5 In 2010/11 WYOT has been represented at, and contributed to each of the emerging Local Children's Partnerships (LCP's) within Hampshire, which are based on groupings of schools rather than District Council areas. This has already allowed WYOT to forge partnerships with schools.
- 5.6 The Prevention Service that WYOT provides on behalf of Hampshire County Council has reduced in size due to budget reductions but still provides countywide coverage. During the first part of 2011/11 the management of this service is being transferred across to Hampshire Children's services Area Team, but will still retain a distinct focus on youth crime prevention work.
- 5.7 In April 2011 the Head of Wessex and the small Headquarters team moved out of their High Street offices in Winchester, into Hampshire Children's services offices a short distance away. This move will save in the region of 44k pa.
- 5.8 The Children's Trust structure arrangements in Portsmouth have been rationalised over the last year and WYOT is a key contributor to Priority D (Children and Young People at risk) in the Portsmouth Children and Young Persons Plan.
- 5.9 In February 2010 Portsmouth City Council decided to dispose of the ageing Darby House premises in Cosham, where both the Portsmouth City and SE Hampshire operational Yot teams were based. In April 2011 both teams successfully moved to offices with Fareham Borough Council, near to the Youth Court at Fareham. The ISSP team based at Drayton also moved to Fareham at the same time following the expiry of the lease on the building they occupied. This move has led to savings of approximately 30k per annum.
- 5.10 WYOT has continued to engage with the new Children's Services locality teams in Southampton which has strengthened links at both an operational and strategic level.
- 5.11 WYOT will continue to ensure it plays its part in the roll out of Integrated Offender Management, led by the Police and Probation across the Wessex area. A review of the role of seconded WYOT Police Officers is currently underway to reflect the increasing priority IOM has locally.

- 5.12 The Forensic CAMHS pilot is now in its final year and has, in particular been successful in helping WYOT staff manage the risks proposed by young perpetrators of sexual offences. An evaluation of the project is currently underway with the aim of securing continued funding for the next financial year onwards.
- 5.13 Over the past 4 years WYOT has been fully engaged with several successful 3 week pilot dance projects for vulnerable young people, including those who have offended or are at risk of doing so. WYOT has been a key partner in the setting up of the Wessex Dance Academy in Winchester which can now provide three 12 week dance projects for vulnerable young people throughout the year in a dance studio environment. The dance projects will continue to be supported by professional dancers and staff from stakeholders, including WYOT staff.



APPENDIX A

WESSEX YOT IMPROVEMENT PLAN

Report Publication Date: 24/8/11

| Recommendation | What will be done? | Who will do it? | Timetable for completion: | Review date and progress: |
|---|---|---|---|---------------------------|
| <p>1. Asset assessments should be timely and of good quality providing a robust analysis of the current needs of the case that is not obscured by previous information except where it is relevant.</p> | <p>a) Monthly WYOT QA Asset and intervention plan peer review audits to continue on a more targeted basis for WYOT staff where this has been identified as an area of improvement.</p> <p>b) Targeted local QA audits to become embedded in each operational team and results reported to WYOT Senior Management at their monthly meeting.</p> <p>c) Monitoring of Assets whose scores remain unchanged following review and forwarding Team Mgrs to check duplication.</p> | <p>Area Manager (Performance & training)</p> <p>Head of Service, Area & Team Managers</p> | <p>30th September 2011 and monthly thereafter</p> <p>31st December 2011</p> | |

| | | | | |
|--|---|--|--|--|
| | d) Anonymised examples of good assessments and planning to be made available to WYOT staff as part of the QA process. | Area Manager (Performance & training) | 30 th September 2011 & monthly thereafter | |
| | | Area Manager (Performance & training) | 31 st December 2011 | |
| 2. Specifically, a timely and good quality assessment of the individual's vulnerability and risk of harm to others is completed at the start in appropriate cases. | a) Continuation of monthly checks of Assets indicating high levels of risk and/or vulnerability to continue to ensure a relevant plan is in place. b) Training for all caseholding | Area & Team Manager | 30 th September 2011 & monthly thereafter | |

| | | | | |
|---|--|--|---|--|
| | <p>staff (2 days) in assessment/planning/recording of risk of harm and vulnerability to be provided for staff.</p> <p>c) Regular observation of front line practice by WYOT Managers; all practitioners to have their practice observed at least twice yearly.</p> | <p>Area Manager (Performance & training)/Workforce Development Officer (Youth Justice)</p> <p>WYOT Management Team</p> | <p>31st of March 2012</p> <p>30th of September 2011 & at least monthly thereafter</p> | |
| <p>3. Children and young people, and their parents/carers are actively and meaningfully involved in assessment and planning, including the timely use of self assessments and the assessment of learning styles</p> | <p>a) Promotion of the use of 'What do you think' Assets to continue with monthly monitoring of completion rates to be introduced.</p> <p>b) Use of Learning Styles assessment tool to become embedded.</p> | <p>Head of Service / Area /Team Managers</p> <p>Head of Service/Area</p> | <p>31st December 2011</p> | |

| | | | | |
|---|---|--|--|--|
| | c) Monitoring of use/quality of learning styles questionnaires by WYOT Diversity Group. | /Team Manager Head of Service/ WYOT Diversity Group | 31 st December 2011 30 th September 2011 & quarterly thereafter | |
| 4. As a consequence of the assessment, the record of the intervention plan is specific about what will now be done to safeguard the child or young person from harm, to make them less likely to reoffend, and to minimise any identified Risk of Harm to others. In particular the plan of work should set appropriate goals and be clearly sequenced. | a) See also Actions 1a, 1b) & 2b). b) Safeguarding training to be provided for staff where identified as a learning need. c) Area/Team Managers to review plans of community cases in each supervision session with staff and to record review(s) on case file. | Area Manager (Performance & training) Area Manager (Performance & training)/Workforce Development Officer (Youth Justice) Area/Team Managers | See Actions 1a) 1b) & 2b) 31 st of March 2012 30 th September 2011 & | |

| | | | | |
|--|--|--|--|--|
| | | | monthly thereafter | |
| 5. Vulnerability management plans are completed on time and are of good quality. They clarify the roles and responsibilities of staff and include planned responses to changes in the child or young person's own vulnerability. | a) see Actions 2a & b | Area/Team Managers | 30 th September 2011 & monthly thereafter | |
| 6. For both custodial and community cases, the plan of work is regularly reviewed and correctly recorded in Asset with a frequency consistent with national standards for youth justice. | a) Team and Area Managers notified monthly of those young people in custody where a review of the intervention/pre release plan is due to ensure a timely/correct review of the plan is done. b) See also Action 5c). | Area/Team Managers/ Wessex Resettlement Co-ordinator | 30 th September 2011 & monthly thereafter | |

| | | | | |
|--|--|-------------------------------|--|--|
| | | Area/Team Managers | From 30 th September 2011 onwards | |
| 7. There is regular and effective oversight by management, especially of screening decisions and ensuring planned actions are delivered. Management comments should be recorded within the case record as appropriate to the case. | a) Case discussions/decision in monthly supervision sessions to be promptly recorded on case file by line managers. | Area/Team Managers | From 30 th September 2011 onwards | |
| | b) Risk of Serious Harm Assets to continue to be quality assured before counter signing by managers. | Area/Team Managers | From 30 th September 2011 onwards | |
| | c) A random list of counter-signed ROSH Assets to be produced monthly and checked for quality by WYOT Senior Managers. | Area/Team Managers | From 30 th September 2011 onwards | |
| | d) All WYOT Team Managers to participate in 2 days training in risk/vulnerability management. | Head of Service/Area Managers | From 30 th September 2011 onwards | |

| | | | | |
|---|--|---|--|---------------|
| | | Head of Performance & training/WYOT Team Managers | 31 st December 2011 | |
| 8. The case record should at all times contain accurate, sufficient and up to date information, in order to support the continuity of services to children and young people. This should include sufficient information on interventions delivered by others. | a) See also Actions 1a, 1b & 2c b) A random list of cases to be produced monthly and checked for quality by WYOT Senior Managers. | Head of Service/Area Managers | From 30 th September 2011 onwards | |
| Name of person completing this plan: Ian Langley | | Designation: Head of Wessex YOT | | Date: 19/8/11 |

This template is for guidance only - you are welcome to use your own template, or include these actions in other plans.

Southampton YOT Improvement Plan

| Recommendation | What will be done? | Who will do it? | Timetable for completion: | Review date and progress: |
|---|---|--|---|---------------------------|
| <p>1. Asset assessments should be timely and of good quality providing a robust analysis of the current needs of the case that is not obscured by previous information except where it is relevant.</p> | <p>a) Development locally of quality audit and inspection document addressing issues identified in inspection toolkit in order to facilitate improvement.</p> | <p>Area Manager for Southampton</p> | <p>By end of August 2011.</p> | <p>March 2012</p> |
| | <p>b) Three case files will be scrutinised by Team Managers with the case holder during supervision. Team Manager will check that asset is not cloned and that the analysis is robust, incorporating previous offending history and behaviours. Manager to record file check on YOIS.</p> | <p>Team Manager with supervising case holder.</p> | <p>On going. Three files from each officer to be discussed and QA during supervision by 30th September 2011 and monthly thereafter and ongoing in order to improve and consolidate practice.</p> | <p>March 2012</p> |
| | <p>c) From case file supervision, individual training needs will be identified and addressed either within a team training session, or one to one as appropriate.</p> | <p>Team Manager and case holder.</p> | <p>Training will take place within 3 months of identification of need, either in house, or externally, depending upon availability. All training completed by June 2012.</p> | <p>July 2012</p> |
| | <p>d) Monthly QA Asset and intervention plan audits to continue. Staff attending required to convey learning to Supervising officer and team in order to promote active engagement within the QA process.</p> | <p>Area Manager (Performance & training); Team Manager and staff member.</p> | <p>30th September 2011 & monthly thereafter</p> | <p>March 2012</p> |

| | | | | |
|---|---|--|--|---|
| | <p>e) Local QA audits prior to supervision of staff member. Discussion with Area Manager during supervision to identify consistent approach.</p> <p>f) Dip sampling of case record to ensure assets are not cloned. Supervising officers will be informed of any assets identified as cloned and be required to resubmit within one week.</p> | <p>Team Managers</p> <p>Team Managers</p> | <p>31st December 2011 and ongoing.</p> <p>By 30th September and monthly thereafter.</p> | <p>March 2012</p> <p>Dec 2011</p> |
| <p>2. Specifically, a timely and good quality assessment of the individual's vulnerability and risk of harm to others is completed at the start in appropriate cases.</p> | <p>a) Evidence on file of supervising officer's involvement of social care/police/education as appropriate, in addition to young person, in order to inform assessment and ensure assessment is accurate and that a relevant plan is in place which identifies appropriate anticipated outcomes.</p> <p>b) Training in assessment of risk of harm and vulnerability to be provided for staff where identified as a learning need. Staff to feedback learning to Team Manager in written format within one week of training.</p> <p>c) Introduction of feedback form for staff attending training, indentifying how practice will change as a result of training. Results to Area Manager.</p> | <p>Team Managers during file check and in supervision. Information to be taken to supervision with Area Manager.</p> <p>Area Manager / Workforce Dev. Officer. Supervising Officer and Team Manager</p> <p>Area Manager.</p> | <p>30th September 2011 & monthly thereafter</p> <p>31st of March 2012 and ongoing.</p> <p>By 31st December, 2011 and ongoing.</p> | <p>Dec 2011</p> <p>March 2012</p> <p>March 2012</p> |

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|---|---|---|---|------------|
| | d) Team Managers to observe practice both in supervision with young people and at attendance at meetings. Observations to be advised to Area Manager in order to inform overall practice and relayed to staff during supervision. | Team / Area Manager | By 31 st March, 2012 and ongoing. | Sept 2012 |
| 3. Children and young people, and their parents/carers are actively and meaningfully involved in assessment and planning, including the timely use of self assessments and the assessment of learning styles | a) 'What do you think' Assets entered on YOIS and evidence to demonstrate young person's views informed the supervision plan and that the young person's learning styles were accounted for. | Head of Service / Area / Team Managers / Supervising Officer. | 31 st December 2011 | March 2012 |
| | b) Parent's views are listened to and identified in the plan of supervision. | Team Managers and Sup. officer | 31 st December 2011 and ongoing. | March 2012 |
| | c) Use of Learning Styles assessment tool evidenced in case record. | Team Manager and Sup. officer | 30 th September 2011 & quarterly thereafter. | March 2012 |
| | d) Monitoring of use/quality of learning styles questionnaires by WYOT Diversity Group. | Head of Service/WYOT Diversity Group | 30 th September 2011 & quarterly thereafter. | March 2012 |
| 4. The intervention plan will be specific about what will be done, by whom and when in order to safeguard the child or young person from harm, to reduce the likelihood of reoffending and reduce Risk of Harm to others. In particular the plan of work should set | a) See also Actions 1a, 1b) & 2b). | Area Manager | See Actions 1a) 1b) & 2b) | |
| | b) Safeguarding training to be provided for staff which is outcome focussed, clearly improves the knowledge base and enables staff to understand the process adopted by children's services. | Area Manager Workforce Dev. Officer. Team Managers & Area Manager | 31 st of March 2012 | Sept 2012 |

| | | | | |
|--|--|--|--|-------------------|
| <p>appropriate goals, be clearly sequenced and outcome focussed. ROSH assessments must draw adequately on all appropriate information including MAPPA.</p> | <p>c) Ensure that the safety of any other young person associated with the case has been considered and acted upon when required.</p> | <p>Team Managers</p> | <p>30th September 2011 & monthly thereafter</p> | <p>March 2012</p> |
| | <p>d) As 1a) above.</p> | <p>Area Manager</p> | <p>By end of August 2011</p> | <p>March 2012</p> |
| | <p>e) Following MAPP meetings, all supervision plans to be updated to incorporate MAPPA actions, within 5 working days of receipt of MAPPA minutes.</p> | <p>Team Managers</p> | <p>March 2012</p> | <p>Sept 2012</p> |
| | <p>f) All MAPPA cases to be reviewed monthly by Team Managers in supervision with staff member, ensuring effective use of the MAPP process. MAPPA decisions must be clearly recorded, followed through and acted upon, and reviewed appropriately.</p> | <p>Team Managers and supervising officers.</p> | <p>December 2011</p> | <p>March 2012</p> |
| | <p>g) Evidence that the victim's safety has been assessed and included within any supervision plan/licence conditions.</p> | <p>Team Manager and staff member.</p> | <p>March 2012</p> | <p>Sept 2012</p> |
| <p>5. Vulnerability management plans are completed on time and are of good quality and clearly link with care plans when available. They clarify the roles and responsibilities of staff and include planned responses to changes in the child or young person's own vulnerability</p> | <p>a) See Actions in section 2</p> | <p>Team Managers</p> | <p>30th September 2011 & monthly thereafter</p> | <p>Dec 2011</p> |

| | | | | |
|--|---|--|---|-------------------------------------|
| <p>6. For both custodial and community cases, the plan of work is regularly reviewed and correctly recorded in Asset with a frequency consistent with national standards for youth justice. Work not undertaken in custody must be demonstrated in the community part of the plan.</p> | <p>a) Team Managers to review in supervision to ensure seamless transition from custody to community and that plans are updated and incorporate work which has not been completed in custody.</p> | <p>Team Managers and in liaison with the Wessex Resettlement Co-ordinator.</p> | <p>30th September 2011 & monthly thereafter.</p> | <p>Dec 2012</p> |
| <p>7. There is regular and effective oversight by management, especially of screening decisions, ensuring planned actions are delivered. Management comments should be recorded within the case record as appropriate to the case.</p> | <p>a) Case discussions/decision in supervision sessions to be promptly recorded on case file by line managers.</p> <p>Risk of Serious Harm Assets to continue to be quality assured before counter signing by managers, and incorporating any identified changes in case diary.</p> | <p>Area / Team Managers</p> <p>Area / Team Managers</p> | <p>From 30th September 2011 onwards</p> <p>From 30th September 2011 onwards</p> | <p>Dec 2012</p> <p>Dec 2012</p> |
| <p>8. The case record should at all times contain accurate, sufficient and up to date information, in order to support the continuity of services to children and young people. This should include sufficient information on interventions delivered by others.</p> | <p>a) See also Actions in section 1 and 2.</p> <p>b) Local training package to be completed to ensure staff are fully aware of the requirements of good case management.</p> | <p>Area Manager, Southampton and Team Managers</p> <p>Area Manager, Southampton and Team Managers.</p> | <p>From 30th September 2011 onwards</p> <p>October 2011</p> | <p>March 2012</p> <p>March 2012</p> |
| <p>Name of person completing this plan: Sue Morse</p> | | <p>Designation: Area Manager, Southampton</p> | | <p>Date:</p> |



Hampshire County Council



Portsmouth City Council



NEW FOREST NATIONAL PARK



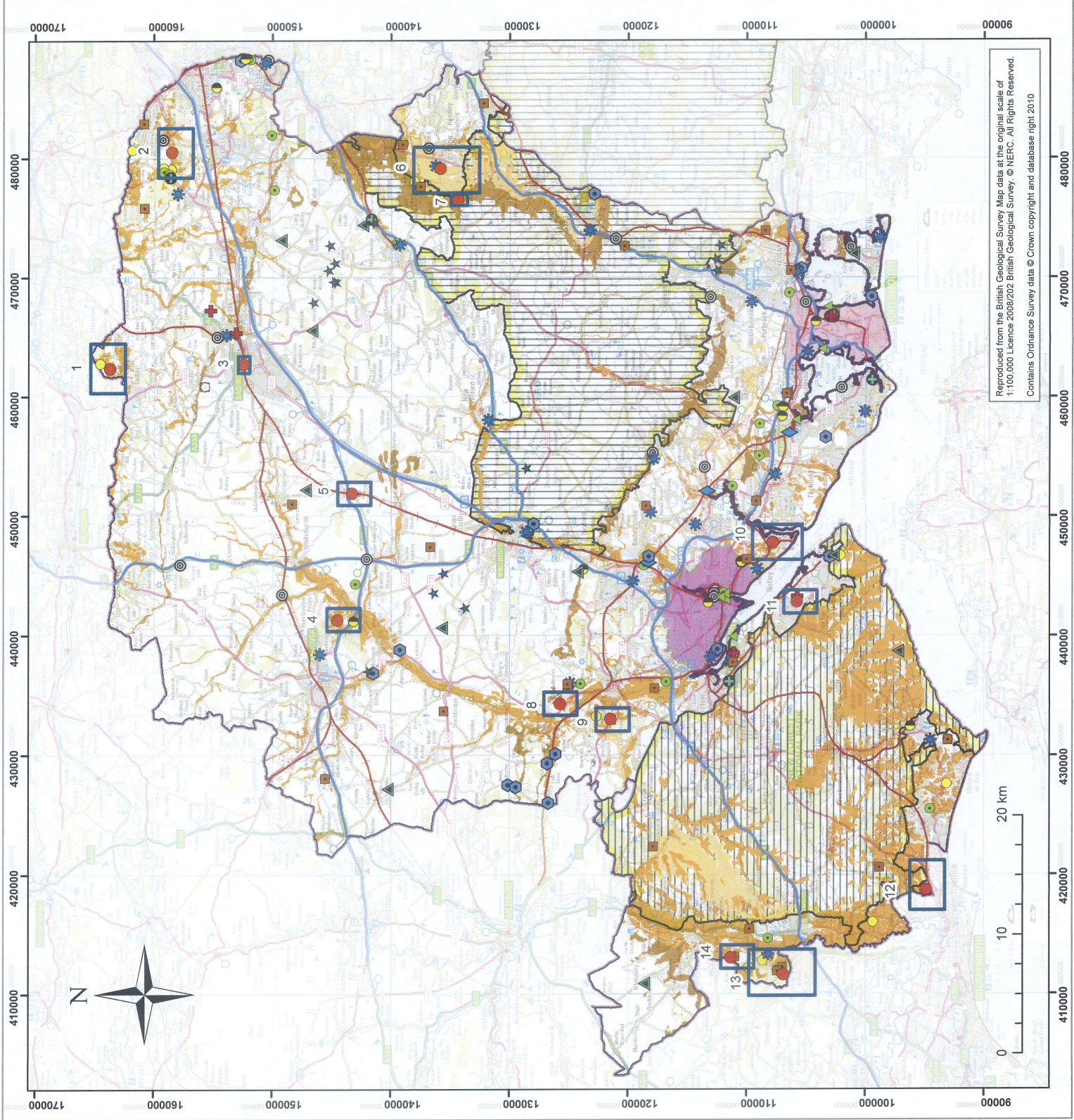
South Downs National Park

Proposals Map

Active and safeguarded sites

- Chalk pits
- ★ Oil and gas
- Landfills
- ✚ Energy Recovery Facilities
- ⊕ Material Recovery Facilities
- ✱ HWRCs
- ▲ Composting sites
- Waste Transfer Stations
- ⬢ Waste Water Treatment Works
- ▲ Wharves
- ◆ Rail depots
- ⊙ Metal recycling sites MRS & ELV
- Construction waste sites
- Sand and gravel quarries
- Proposed sites
- Inset Maps
- Strategic Roads
- Railway
- Plan area
- Portsmouth City
- Southampton City
- ▨ New Forest National Park
- ▨ South Downs National Park
- Mineral Safeguarding Area
- Clay
- Sharp Sand and Gravel
- Soft Sand

Agenda Item 11



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Summary of responses to “Have Your Say Consultation”, Feb 2011.

A “Have Your Say” document was published to inform initial public consultation in February / March 2011. A wide variety of groups were given the opportunity to comment. Public exhibitions and specialist workshops were also held.

The most relevant comments for Southampton relate to:

- a. The existing River Itchen wharves – Generally there was support for the approach to safeguarding these wharves. ABP support their long term redevelopment.
- b. Dibden Bay – ABP welcome the recognition of Dibden Bay’s potential but seek that the need for a wharf / port facility be more strongly acknowledged. Natural England register their opposition; and New Forest District Council (NFDC) seek added emphasis on the environment.
- c. Marchwood military port – if a part of the port becomes surplus, the MoD and NFDC support its use for marine activities provided this is not restricted solely to a minerals and waste wharf.
- d. Ashley Crescent – a potential applicant suggests there is the potential for a further small scale specialist waste facility.
- e. Woolston waste water treatment works (WWTW) – Southern Water seek that the plan recognises all options (upgrade on site or relocate) and support whichever becomes their preferred option.

In terms of more general comments, there were:

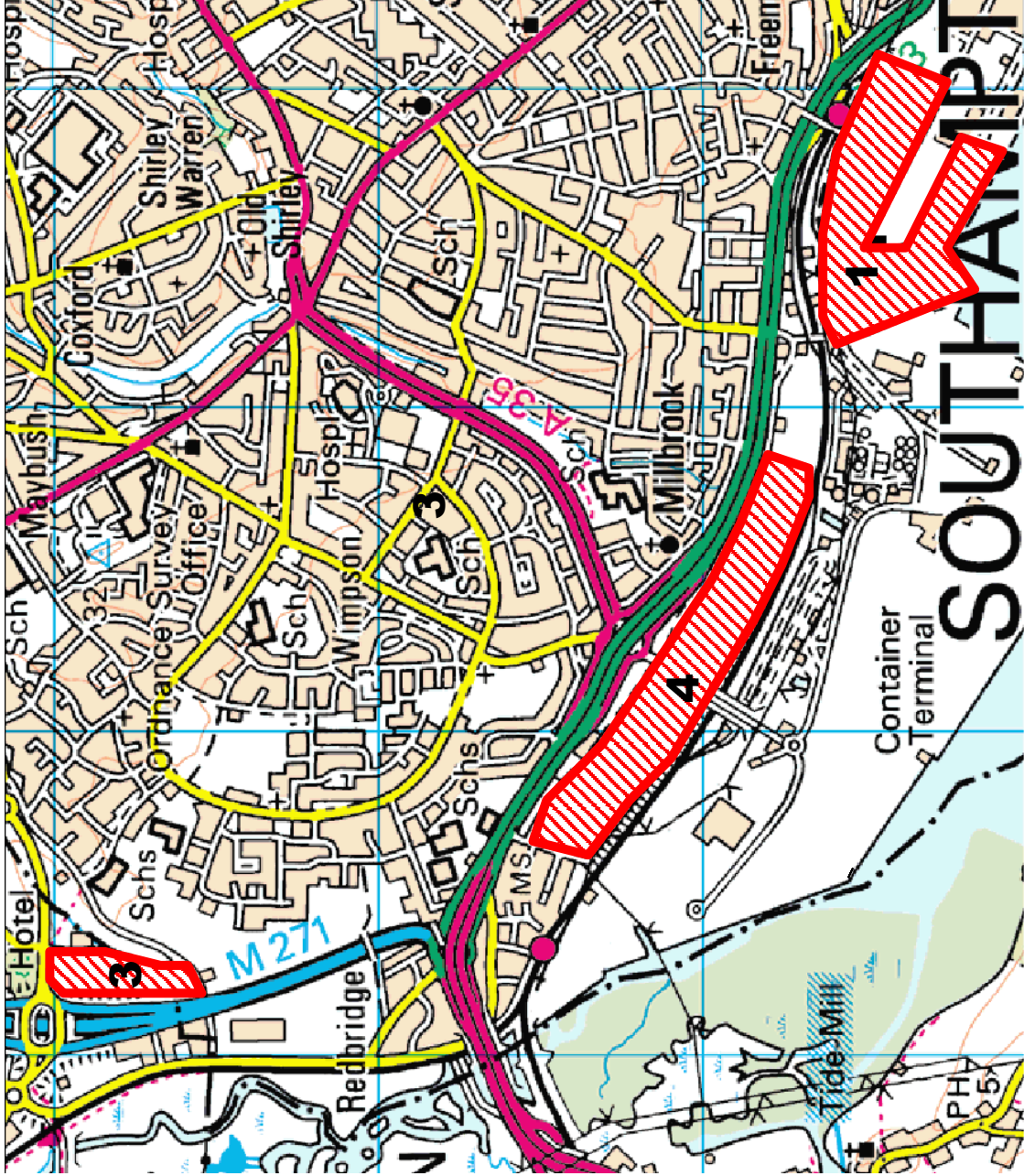
- a. 1,000 objections to sand and gravel extraction on the Hamble peninsula;
- b. 1,200 other comments – about 70% in favour of the questions asked. The main areas of debate relate to the balance between economic and environmental objectives; and the targets for land won mineral extraction.

More recently a meeting has been held with the ‘No Southampton Biomass’ group to discuss the emerging Plan and supporting documents. The main concerns they expressed in relation to the potential for a major biomass energy plant within the Port are:

- The site is close to residential areas
- Air quality issues – the site is close to an Air Quality Management Area
- The scale / design of an energy plant
- An energy plant is not genuinely port related
- The requirement should be for an energy plant to actually provide heat locally, not just ‘be capable of’ providing heat.
- The site is not previously developed (it is open hard standing)
- The site is not suitable for many of the waste management uses listed – it is within 250 metres of residential areas.

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Proposed Minerals and Waste Sites (West)



1. Energy Plant
(site within this area)

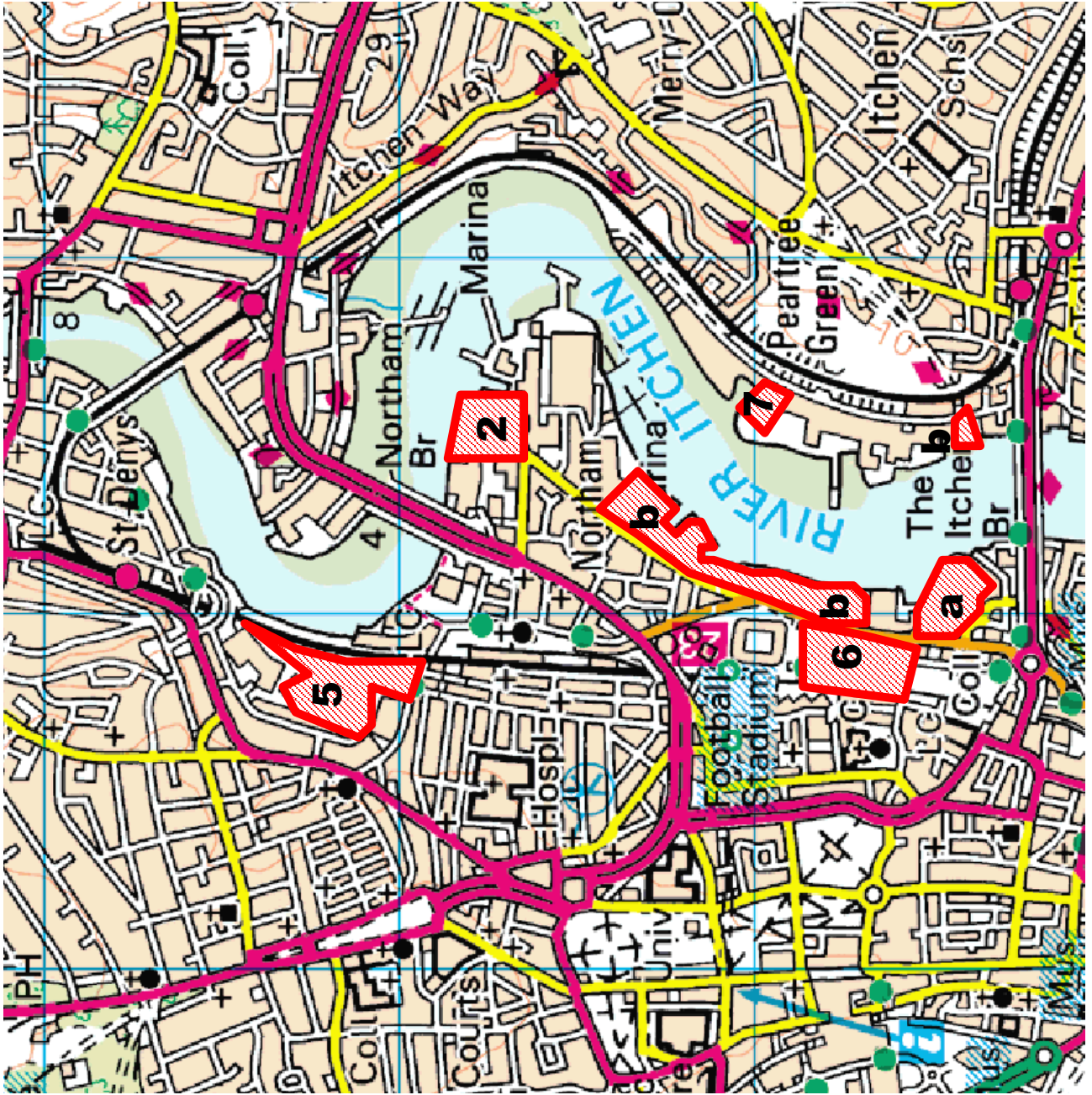
3. Redbridge
Lane

4. Millbrook

Approximate Locations

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Proposed Minerals and Waste Sites - Central



- 2. Princes Wharf
 - 5. Empress Road
 - 6. Central Trading Estate
 - 7. Willmets Wharf
 - a. Town Depot
 - b. Sand and Gravel Wharves
- Approximate Locations

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Proposed Mineral and Waste Sites (East)



8 – Ashley Crescent

9 – Woolston Waste Water Treatment Works

Approximate Locations

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Town and Country Planning (General Permitted Development) Order 1995

Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2010

Notice pursuant to Article 5(1) of the making of an Article 4 Direction

Southampton City Council made an Article 4(1) Direction on 18 March 2011, under Article 4(1) of the Town and Country Planning (General Permitted Development) Order 1995, as amended. The Direction relates to development comprising change of use from a use falling within Class C3 (dwellinghouses) of the Town and Country Planning (Use Classes) Order 1987 (as amended) to a use falling within Class C4 (houses in multiple occupation) of that Order, and removes permitted development rights for this type of development from the date when the Direction comes into force. Planning permission will therefore be required for change of use from Class C3 to Class C4 once the Article 4 Direction is in force.

The Article 4 Direction applies to the whole of the Southampton City Council area. A copy of the Direction, including a map defining the area covered, can be viewed at the City Council's Customer Service Centre, Gateway 1 Guildhall Square, Southampton; or can be viewed on the Council's website at

<http://www.southampton.gov.uk/s-environment/planning/>

Representations may be made concerning the Article 4 Direction between 23 March 2011 and 04 May 2011. If you wish to make representations you may do so by email to bob.lee@southampton.gov.uk or by post to Legal Services, Southampton City Council, 4-8 Millbrook Road East, Southampton SO15 1YG. Any representations must be made by 5pm on 04 May 2011.

The Article 4 Direction, will come into force, subject to confirmation by the City Council on 23 March 2012.

Mark R Heath, Solicitor to the Council, Southbrook Rise, 4-8 Millbrook Road East, SOUTHAMPTON SO15 1YG

Dated 23 March 2011

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Summary of Consultation Response to C4 (HMO) Article 4 Directive

| | Respondent | Comments Received | Officer Response (where necessary) |
|----------|---|--|---|
| 1 | J Gillen (Highfield Residents Association (HRA)) | SUPPORT The A4D should be supported by planning policies that (i) introduce a 10% city-wide threshold of 10% as recommended by the National HMO Lobby (ii) introduce areas of restraint (where no new HMOs will be allowed) for those Wards/areas that already exceed the threshold (iii) tighter parking standards. These policies should be implemented with immediate effect. | A public consultation exercise will be undertaken prior to the adoption of any additional supplementary planning guidance. These suggestions can be considered at this stage. |
| | | Evidence base and ongoing commentary on the topic provided. | Commentary on the HMO issue noted. |
| 2 | R.F George Bassett Green Rd | GENERALLY SUPPORTIVE Housing with owner occupiers should be exempted. | Whilst the idea is noted this suggestion is not simple to enforce and may not assist in achieving mixed and balanced communities. |
| | | The 'problem' arises from the buy to let market C4 HMOs with owner occupiers are less likely to be problematic. | Comment noted. |
| 3 | D Cox (National Landlords Association (NLA)) | OBJECTION Additional regulation needs to ensure sustainable communities with a need for good quality housing – A4D should be considered as a last resort and not applied liberally. | The A4D is based upon a detailed evidence base and with additional supplementary planning guidance (to support current policy) it can assist in achieving balanced communities with better quality housing that can be properly assessed at the planning stage. Further consultation to follow. |
| | | Good practice should be recognised with opportunities for rogue landlords reduced. | Comment noted. |
| | | Good landlords do not want/need additional regulation in the current economic climate. | Comment noted, but some management of the location of HMOs is needed. |
| | | There is little difference between a small HMO and a typical family home (as evidenced by appeal decisions). There is insufficient justification for requiring a change of use. | The justification exists as evidenced in the March Cabinet report. |

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| | | Housing trends point towards increased demand for shared housing. Affordability will be harmed by the A4D and young people on low incomes will be most affected. | The Council acknowledges the need for additional HMO accommodation, but seeks to manage its distribution. |
| | | Local authorities and the landlord have wide ranging powers to deal with antisocial behaviour without the need for an A4D to limit supply. | The A4D is not the policy tool for dealing with applications for HMOs and there is no evidence that its confirmation will limit supply. Additional consultation will take place on the Council's emerging supplementary guidance before its adoption. |
| | | Resources should be used to assist landlords develop knowledge and skills to improve the landlord sector, with appropriate accreditation rather than on an A4D. | Comment noted – the HMO issue needs to be tackled through a range of measures. |
| 4 | K Staunton (National Landlords Association (Hampshire)) | OBJECTION Reiterates points made by D Cox (NLA). Concerned that SCC has launched an A4D without updating its planning policies so that people do not know exactly how this change will affect their ability to gain planning permission for an HMO. | The A4D is based upon a detailed evidence base and with additional supplementary planning guidance (to support current policy) it can assist in achieving balanced communities with better quality housing that can be properly assessed at the planning stage. Further consultation to follow. |
| 5 | F Knight (Southern Landlords Association (SLA)) | OBJECTION Question whether or not this is a true consultation exercise or a fait accompli. | The consultation exercise undertaken exceeded the statutory requirements. It remains the case that officers believe that an A4D is justified for the reasons set out in the March Cabinet report. |
| | | SCC surveys have indicated that some 100,000 people working in Southampton have incomes of less than £10k. Increased pressures for shared occupancy. Landlords will be tempted to convert HMOs into flats. Less supply may result in higher rentals, thereby making the HMO sector less affordable. There are many less fortunate who require a strong HMO sector for their housing needs. | Comment noted. A robust policy framework will ensure that the provision of HMOs continues. Any such supplementary planning guidance to support the A4D will need to be monitored to see how its introduction affects the sector. |

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| | | Concerns raised relating to the ability to swap freely to/from family occupancy & the loss of flexibility. If no assurances are given any landlord with a C4 use will be unlikely to rent to a family as they will lose their C4 status. | Comment noted. It is currently the intention to explain through the use of supplementary planning guidance how the Council will apply flexibility to applicants wishing to flip between families and shared tenants. It is not the intention of the A4D, or its supporting guidance, to restrict the occupancy of family houses for families. |
| | | Strong enforcement of a couple of rogue landlords/HMOs would be better for the sector than an A4D. | Noted. A range of measures is recommended to help with the management of HMO including enforcement and the A4D. |
| | | The A4D Cabinet Report fails to be objective or impartial stating that HMOs 'evoke negative aspects' Insufficient justification is given for the "Do Nothing" option in the A4D Cabinet Report. | Comment noted. The report supports the need for an A4D and it is not felt that the 'do nothing' option is the right one given the evidence presented. |
| | | An A4D will not resolve the issues identified in the A4D Cabinet Report of students misbehaving, overcrowding, property maintenance and fly-tipping. Other measures already exist and should be properly used. | Noted. A range of measures is recommended to help with the management of HMO including enforcement and the A4D itself. |
| | | The evidence in the A4D Cabinet Report has been concocted to support a decision that has already been taken. The problems listed are also encountered in both Council and private housing estates of families. | The decision to undertake an A4D was taken after the report was written. The Cabinet are now asked to confirm its use from March 2012. |
| 6 | E Rees (Vice President Welfare and Societies, Southampton University Students' Union) | OBJECTION If this is a fait accompli the consultation exercise is a waste of time. | The consultation exercise undertaken exceeded the statutory requirements. It remains the case that officers believe that an A4D is justified for the reasons set out in the March Cabinet report. |
| | | The A4D has not be adequately publicised to all stakeholders, and was undertaken during the Easter break. | The consultation exercise undertaken exceeded the statutory requirements. The period for comment was extended until the end of May. |
| | | Little regard has been given to young people who with little choice (due to a rising house price) have to live in shared accommodation. | The supplementary planning guidance will seek to balance the recognised need against the issues associated with concentrations of shared housing. There will be further consultation on the Council's policy guidance before it is adopted. |

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| | | Demand will increase for shared housing and the City Council should be keen to retain graduates/young professionals rather than making it harder for them to find somewhere to live. | See comment above. |
| | | An A4D will not deal with the perceived negative aspects of physical appearance, waste and noise. Instead, the Council should use stricter enforcement measures against negligent landlords, and work with the Student Unions to develop focused campaigns to improve community relations. | Noted. A range of measures is recommended to help with the management of HMO including enforcement, information giving and the A4D itself. |
| | | Suggest that students should be encouraged to populate a particular area (such as Portswood). This would enable Council resources to be focused rather than spread more thinly across the entire City. | There is a recognised need for different types of HMOs (including shared student houses) across the City. The City-wide A4D will assist the Council in managing this distribution to avoid pockets. |
| | | Students want to live in an area that is convenient to them. A policy of HMO dispersal will not result in students choosing to live further away from the familiar student areas and the University. | Noted. |
| | | There is no evidence provided within the A4D Cabinet Report to suggest that students bring cars to Southampton, or about how many cars a typical HMO will generate. This issue cannot be used to justify the A4D. | The HMO issue does not simply affect students and parking is one area that requires further discussion. The City Council is in the process of amending its parking standards. It is expected that standards will be set for HMOs as well as all other types of accommodation. |
| | | Request a formal working group is set up to resolve the problems (employing the types of initiatives identified in the DCLG Ecotec Report (2008). The A4D is too drastic. | Noted. A range of measures is recommended to help with the management of HMO including enforcement, information giving and the A4D itself. A working group has been established to which the Students' Union have been invited. |
| 7 | M Clark (Member of SLA) | OBJECTION A4D is driven by vocal residents to limit student houses, but it's too late as existing HMOs are exempt from these changes. | Noted. The A4D would not be retrospective, but any future growth in the sector (as is expected) will need careful management. |
| | | The application timescales and planning fees will add to the uncertainty and reluctance to let | Noted, although whilst landowners will incur costs through the time taken to assess an application and in preparing the submission itself, the planning fee (currently £335) would be waived following the adoption of the A4D |

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| | | It might be better for all concerned if students were concentrated in one area without spreading out into other areas. | There is a recognised need for different types of HMOs (including shared student houses) across the City. The City-wide A4D will assist the Council in managing this distribution to avoid pockets. |
| | | Increased pressures for shared occupancy. | Noted and agreed. |
| | | Less supply may result in higher rentals, thereby making the HMO sector less affordable. | Noted. |
| | | Landlords will avoid renting to a couple with a friend, or to 2 unrelated couples, or 3 OAPs. | Noted. |
| | | The Council's budgets are insufficient to enforce this. | The Council's enforcement budgets will be managed accordingly. |
| 8 | A Clark (Member of SLA) | OBJECTION A4D is driven by vocal residents to limit student houses, but it's too late as existing HMOs are exempt from these changes. | Refer to the response to 7. above |
| | | The application timescales and planning fees will add to the uncertainty and reluctance to let. | Refer to the response to 7. above |
| | | It might be better for all concerned if students were concentrated in one area without spreading out into other areas. | Refer to the response to 7. above |
| | | Increased pressures for shared occupancy. | Refer to the response to 7. above |
| | | Less supply may result in higher rentals, thereby making the HMO sector less affordable. | Noted. |
| | | Landlords will avoid renting to a couple with a friend, or to 2 unrelated couples, or 3 OAPs. | Noted. |
| | | The Council's budgets are insufficient to enforce this. | Refer to the response to 7. above |
| 9 | R Clark (T Clark & Son Property Management) | OBJECTION Student numbers are unlikely to increase in the future Clearly better to contain students in one area without spreading out into other areas. Suburban residents will not want HMOs forced into their areas. | There is a recognised need for different types of HMOs (including shared student houses) across the City. The City-wide A4D will assist the Council in managing this distribution to avoid pockets. |
| | | An increase in students hall of residence would be a better approach. | Additional student accommodation is currently proposed, but the HMO sector is an important element of this provision as well. In addition there are non-student HMOs that also require management. |
| | | It is unlikely that landlords will be able to wait 8 weeks for a decision when facing a tenancy application. | Noted. |

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| | | Concerns raised relating to the ability to swap freely to/from family occupancy & the loss of flexibility. If no assurances are given any landlord with a C4 use will be unlikely to rent to a family as they will lose their C4 status. | Comment noted. It is currently the intention to explain through the use of supplementary planning guidance how the Council will apply flexibility to applicants wishing to flip between families and shared tenants. It is not the intention of the A4D, or its supporting guidance, to restrict the occupancy of family houses for families. |
| | | This will result in less supply and higher rents. | Noted. The HMO sector will need to be monitored following the publication of any additional planning guidance to ascertain how the restrictions are affecting the market. |
| 10 | A Grieb-Young (Clark) | OBJECTION – “Sledge hammer to crack a nut” Increased pressures for shared occupancy. | Noted. The A4D is a necessary part of the solution to manage the likely increase in demand |
| | | A4D will limit/delay suitable property becoming available. | Noted. Any delay is regrettable, but necessary if the Council is to manage the location of HMOs across the City. |
| | | Concerns raised relating to the ability to swap freely to/from family occupancy & the loss of flexibility. If no assurances are given any landlord with a C4 use will be unlikely to rent to a family as they will lose their C4 status. | Comment noted. It is currently the intention to explain through the use of supplementary planning guidance how the Council will apply flexibility to applicants wishing to flip between families and shared tenants. It is not the intention of the A4D, or its supporting guidance, to restrict the occupancy of family houses for families. |
| | | Students should be fined for misdemeanours rather than changing the planning system. | The issue is not simply a student one and there are a host of enforcement measures that the Council can explore, with or without the A4D, for dealing with problem HMOs. |
| 11 | E Gorman | OBJECTION Concerned that they will need to apply for pp to continue to let their 2 houses to students. | The A4D will not be applied retrospectively. A Certificate of Established Use could be sought to confirm the existing use as a C4 HMO. |
| 12 | R Venn | OBJECTION Some 130,000 people in Southampton rely on the HMO sector. | Noted. |
| | | Will question whether being a landlord is worth the hassle if the flexibility is taken out of the present system. | Noted. |

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| 13 | R Bell (Aabee Homes) | OBJECTION Increased pressures for shared occupancy. | Noted and agreed. |
| | | A4D would limit and/or delay provision. | Noted. Any delay is regrettable, but necessary if the Council is to manage the location of HMOs across the City. |
| | | Less supply may result in higher rentals, thereby making the HMO sector less affordable. | Noted. The HMO sector will need to be monitored following the publication of any additional planning guidance to ascertain how the restrictions are affecting the market. |
| | | Concerns raised relating to the ability to swap freely to/from family occupancy & the loss of flexibility. If no assurances are given any landlord with a C4 use will be unlikely to rent to a family as they will lose their C4 status. | Comment noted. It is currently the intention to explain through the use of supplementary planning guidance how the Council will apply flexibility to applicants wishing to flip between families and shared tenants. It is not the intention of the A4D, or its supporting guidance, to restrict the occupancy of family houses for families. |
| 14 | S Burnett (Homelife Lettings) | OBJECTION Increased pressures for shared occupancy. | Noted and agreed. |
| | | A4D would limit and/or delay provision. | Refer to the response to 13. above. |
| | | Less supply may result in higher rentals, thereby making the HMO sector less affordable. | Refer to the response to 13. above. |
| | | Concerns raised relating to the ability to swap freely to/from family occupancy & the loss of flexibility. If no assurances are given any landlord with a C4 use will be unlikely to rent to a family as they will lose their C4 status. | Refer to the response to 13. above. |
| 15 | P Nestel | OBJECTION Increased pressures for shared occupancy. | Noted and agreed. |
| | | A4D would limit and/or delay provision. | Refer to the response to 13. above. |
| | | No evidence is provided of the need to safeguard family housing & ODPM predicts falling household size by 2026. | Evidence of the City's family housing requirements is available and was used to support the LDF Core Strategy. |
| | | Concerns raised relating to the ability to swap freely to/from family occupancy & the loss of flexibility. If no assurances are given any landlord with a C4 use will be unlikely to rent to a family as they will lose their C4 status. | Refer to the response to 13. above. |

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| 16 | A Hamlin | OBJECTION Increased need for shared accommodation. | Noted and agreed. |
| | | A4D will limit/delay suitable property coming available. | Refer to the response to 13. above. |
| 17 | K Salomon-Olsen | OBJECTION Additional regulation is not good housing policy. | The need for an A4D is evidenced in the March Cabinet report. A 'do nothing' approach has been discounted. |
| | | Landlords will be less inclined to rent to families. | This is not the intention of the A4D and the supplementary planning guidance will need to pick up on this concern. |
| | | A4D will restrict the flexibility of the housing market to respond to changing conditions. | Noted, although it does not apply retrospectively and additional guidance is to be prepared to explain how flexible consents might address this problem. |
| | | Health & Safety regulations should be used instead. | Noted. A range of measures is recommended to help with the management of HMO including enforcement, licensing and the A4D itself. |
| 18 | P Basra London Road | OBJECTION This will result in less supply and higher rents. | Refer to the response to 13. above. |
| | | Parents of students will be less likely to invest in the City. | Noted, although the A4D is not the end of any future HMOs in the City. |
| | | Investment in non-student HMO housing will also decline. | See above response. |
| | | The Council will have to deal with the additional homelessness issue. | See above response. |
| 19 | C Short (Cranlea Holdings Limited) | OBJECTION An A4D will cause more harm than good and is another financial burden for landlords. The application timescales and planning fees will add to the uncertainty and reluctance to let. | Noted, although whilst landowners will incur costs through the time taken to assess an application and in preparing the submission itself, the planning fee (currently £335) would be waived following the adoption of the A4D. |
| | | The A4D will also hit the mid-high end flats sought by professional sharers. | The A4D affects any shared property where between 3 and 6 unrelated people live as their main residence. |
| | | There will be a reluctance to rent to families given the uncertainty created. | This is not the intention of the A4D and the supplementary planning guidance will need to pick up on this concern. |
| | | Clarification sought for a scenario where 2 professionals share and 1 decides to share with a | The Use Classes definition of a C4 use is for between 3 and 6 unrelated people living in a property as their |

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| | | partner. | main residence. Permission would be required, if the property is not already a C4 use when the A4D is adopted. |
| | | Possible issues with the provision of affordable housing. | Whilst recognising the contribution that HMOs make to meeting existing housing demand, planning applications for HMOs do not trigger the need for affordable housing. |
| | | The landlords of good shared properties are being penalised by rules that are trying to tackle the problem ones. | Noted. The evidence base presented demonstrates that unrestricted concentrations of HMOs often fail to create mixed and balanced communities. |
| 20 | R Brown Bromley, Kent | COMMENT Owns a property and has let to students (including own son) since 1996 | Noted. |
| | | Will he be required to gain pp for a C4 use? | Yes, from March 2012 permission will be required. If the HMO exists at that time it is recommended that the landowner secure a Certificate of Lawful Use, although the A4D will not be applied retrospectively. |
| | | What is the cost for securing pp? | The planning fee of £335 will be waived following the adoption of the A4D. A fee would still apply should a landowner wish to obtain a Certificate of Lawful Use. |
| | | What criteria will an application be assessed against? | Primarily, and until further supplementary planning guidance Local Plan Review Policy H4 as supported by LDF Core Strategy CS16 |
| | | Will the Council compensate landlords who have to go through this process? | No. In order to avoid compensation the Council has followed the Government's advice and will delay the introduction of the A4D (if confirmed) until March 2012 so as to give the necessary 1 years notice of its intentions. |
| | | If proposals do not affect existing HMOs then NO OBJECTION raised. | The introduction of an A4D will not be applied retrospectively. |
| 21 | M Holmes (Madison Property) | COMMENT Requests that the Council prepare a suitable policy so that applicants are clear before investing that they will get planning permission. | Noted. Work on the initial draft supplementary guidance is underway and further public consultation will follow. |
| | | Demand is currently outstripping supply for professional room rentals and this will increase further with the changes in the benefit system. | Noted and accepted. |

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Cruise Industry Inquiry – Summary of Recommendations

| Recommendation | Accepted by Executive (Y/N) | How will the recommendation be achieved? (Key actions) | Responsible Officer | Target Date for Completion |
|---|-----------------------------|---|---------------------|---|
| Transport Infrastructure | | | | |
| 1. Following the unsuccessful bid to the Regional Growth Fund to finance developments in Platform Road, the City Council is recommended to work with the business community to identify alternative sources of funding that will fund the required works. | Y | The City Council has submitted a revised Round 2 Regional Growth Fund bid for improvements in Platform Road. A decision on this is expected shortly. If this bid is unsuccessful, consideration will be given to alternative funding opportunities to deliver these improvements. | Phil Marshall | 2012 |
| Signage | | | | |
| 2. To enable passengers to get to the Port and from the Port to the City Centre, Southampton City Council works with ABP to improve signage inside and outside the Port, including locating Legible Cities signs at cruise terminals. | Y | A survey of over 400 cruise passenger has been undertaken which has identified some signage issues that are within the city control. These minor schemes are already being designed and delivered. A delivery strategy for Legible cities signage is prioritising location choice. This recommendation will be considered. In the meantime cruise terminals have been supplied with the legible cities tear off maps. | Phil Marshall | 2012 |
| 3. The City Council and key stakeholders design new signage for the City and meet with the Department for Transport to propose adoption of the signs on the principal highway network. | Y | A meeting has already taken place with the Highways Agency on this issue which included city stakeholders and discussion on variable message signs. The cost of such work is significant. Council Transport officers will raise this issue at the next Chamber of Commerce transport group. | Phil Marshall | To be agreed following meeting with DfT |

| Recommendation | Accepted by Executive (Y/N) | How will the recommendation be achieved? (Key actions) | Responsible Officer | Target Date for Completion |
|---|-----------------------------|---|---------------------|---|
| Detachment of the Port from Southampton City Centre | | | | |
| <p>4. To improve access from the cruise terminals (particularly the Mayflower Terminal and QE2 terminals that are more distant) to the city centre, it is recommended that the City Council facilitates discussion with the private sector about establishing a coach service for cruise passengers and crew from the terminals to the city centre. The potential for extending existing bus services to the terminals should also be explored.</p> | Y | This will be raised at the next liaison committee with the Port | Phil Marshall | To be agreed following Port Liaison Committee |
| <p>5. To project a better image of Southampton the City Council encourages ABP Southampton to consider options to enhance the appearance of the routes within the Port used by cruise passengers, and that SCC takes this into account when planning highway improvements at the docks gates used by cruise passengers. Consideration should be given to allowing access via Dock Gate 8 to achieve this aim.</p> | Y | Any highway improvements, which are delivered in the vicinity of dock gates will be consistent with the Streetscape Manual, which will improve the public realm in these areas. | Phil Marshall | On-going |

| Recommendation | Accepted by Executive (Y/N) | How will the recommendation be achieved? (Key actions) | Responsible Officer | Target Date for Completion |
|--|-----------------------------|---|--|---|
| Promotion and Branding of Southampton | | | | |
| 6. That Southampton Connect, the successor to the Southampton Partnership, gets behind Marketing Southampton to help achieve its objectives. | Y | Southampton Connect recognises the importance of Marketing Southampton to the city and, as such, has a commitment to ensure its work is accelerated through its adoption as one of ten Priority Projects contained within the City Plan 2011-2014 entitled 'Promoting Southampton as the Connected City'. | Project lead for Southampton Connect Sally Lynskey, Chief Executive, Business Solent. | Southampton Marketing Strategy to be developed & approved by 31 st March 2012. |
| 7. That the Cultural Ambassadors initiative is developed to encompass crew from cruise liners, and its focus is expanded to include the promotion of the wider offering available within the City. The objective is to have key people who interact with visitors to Southampton acting as advocates for the City. | Y | The pre opening activity for Tudor House Museum included introductions and tours for key people and organisations, including taxi drivers, coach companies and hotel staff. The same approach is planned for Sea City and the suggestions of cruise company staff will be incorporated. The City Council will look to the he longer term, and broader concept of ambassadors that may best be developed in partnership with Business Solent | Mike Harris | Do we have a date (see last sentence) |
| 8. The City Council reviews the Southampton related merchandising offer in City Council venues to meet and stimulate demand from visitors. | Y | Merchandising in the SCC venues will seek to reflect the interests of visitors to those specific venues, whilst catering where possible for a broader visitor market. Levels of sales and profit margins will drive the retail offer. | Mike Harris | On-going process of reviewing merchandise |

| Recommendation | Accepted by Executive (Y/N) | How will the recommendation be achieved? (Key actions) | Responsible Officer | Target Date for Completion |
|--|-----------------------------|---|---------------------|-----------------------------|
| The development of packages and tours | | | | |
| <p>9. Building on what is currently available, and learning from good practice in port of call cities, Southampton City Council works with private sector partners to facilitate the development of cruise packages, tours and the cross marketing of attractions to promote to:</p> <ul style="list-style-type: none"> ○ Cruise companies whose ships visit Southampton; ○ The operators who the travel agents book hotel packages and attraction through. <p>Recognising the potential to extend this offer to other visitor markets.</p> <p>10. To help travel agents promote the City it is recommended that, to coincide with cruise events at the Port, Southampton City Council works with private sector partners to invite travel agents from across the country to visit the City and experience what Southampton has to offer visitors.</p> | N | <p>Agree with the recommendations and the principles behind this. At present no City Council resources have been identified to facilitate this. Director for Economic Development to convene discussions with Business Solent/Marketing Southampton and other parties to progress these 2 recommendations</p> | Dawn Baxendale | Meeting by 31 December 2011 |

| Recommendation | Accepted by Executive (Y/N) | How will the recommendation be achieved? (Key actions) | Responsible Officer | Target Date for Completion |
|---|-----------------------------|---|---------------------|----------------------------|
| Leadership | | | | |
| 11. Southampton City Council reviews its approach to the visitor economy, in line with sub-regional developments, to reflect the potential role visitors can play in the development and diversification of the City economy. A senior officer should be identified to co-ordinate the City Council's approach. | Y | Meeting being held with Tourism SE and potential partners from across the Solent Region on 21 October to begin to develop a sub-regional approach. Way forward to be determined following this meeting. IOW Council taking lead for PUSH. Senior Council Officer lead to be determined following conclusion of City Council Management Restructure) | Dawn Baxendale | January 2012 |

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APPENDIX 1

Housing Revenue Account 5 Year Capital Programme

| Share Point Ref. | Project Description | Project Status | Prior Years Actual | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | Total Spend |
|--|--|----------------|--------------------|--------------|--------------|--------------|--------------|--------------|---------------|
| | | | £000's | £000's | £000's | £000's | £000's | £000's | £000's |
| Safe Wind & Weather Tight | | | | | | | | | |
| 1226 | Mobile Working Programme | Approved | | 199 | | | | | 199 |
| 1416 | Window Replacement - 2010/11 & 11/12 | Approved | 888 | 399 | 580 | | | | 1,867 |
| 1465 | Roof Replacement 11/12 | Approved | | 299 | | | | | 299 |
| 1466 | Structural Works 11/12 | Approved | | 428 | | | | | 428 |
| 1713 | Cheriton Avenue - Land Drains 11/12 | Approved | 20 | 90 | | | | | 110 |
| 1199 | Roof Replacement - Townhill Park | Approved | 126 | 4 | | | | | 130 |
| 0 | Roof Replacement - Pitched + Structure + Gutter + Downpipes etc | Unapproved | | | 162 | 1,315 | 612 | 164 | 2,252 |
| 0 | Roof Finish - Flat | Unapproved | | | 969 | 1,151 | 1,192 | 1,232 | 4,543 |
| 0 | Wall Structure & Finish | Unapproved | | | 156 | 943 | 1,567 | 290 | 2,957 |
| 0 | Chimney | Unapproved | | | 51 | 570 | 232 | 20 | 873 |
| 0 | Windows | Unapproved | | | 983 | 382 | 425 | 212 | 2,001 |
| 0 | External Doors - Houses | Unapproved | | | 328 | 203 | 203 | 8 | 538 |
| 0 | External Doors - Flats | Unapproved | | | 4 | 123 | 117 | 117 | 244 |
| 0 | Garage Maintenance | Unapproved | | | 22 | 22 | 22 | 23 | 67 |
| 0 | Electrical Riser Upgrades | Unapproved | | | 461 | 967 | 1,002 | | 2,430 |
| 0 | Structural Works | Unapproved | | | 416 | 430 | 445 | 460 | 1,751 |
| 0 | Supported Housing 2 storey Walkway Repairs (10 year programme @ £12.5m). | Unapproved | | | 1,039 | 1,075 | 1,113 | 1,150 | 4,377 |
| 0 | Door Entry System Replacement Programme | Unapproved | | | | 215 | 223 | 230 | 668 |
| 0 | International Way Cladding | Unapproved | | 498 | 2,502 | | | | 3,000 |
| Total Safe Wind & Weather Tight | | | 1,034 | 1,917 | 7,318 | 7,401 | 7,158 | 3,907 | 28,735 |

| Share Point Ref. | Project Description | Project Status | Prior Years Actual | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | Total Spend |
|--------------------------|---|----------------|--------------------|--------------|---------------|---------------|---------------|---------------|---------------|
| | | | | £000's | £000's | £000's | £000's | £000's | |
| Modern Facilities | | | | | | | | | |
| 1211 | Digital TV | Approved | 1,323 | 1,223 | | | | | 2,546 |
| 1229 | Supported Accommodation Studio Upgrade | Approved | 389 | 14 | | | | | 403 |
| 1474 | Programme management fees 11/12 | Approved | | 419 | | | | | 419 |
| 1476 | Supported Self Contained Conversions 11/12 | Approved | | 93 | | | | | 93 |
| 1185 | Decent Homes - Central | Approved | 4,448 | 2 | | | | | 4,450 |
| 1186 | Decent Homes - Harefield | Approved | 2,413 | 24 | | | | | 2,437 |
| 1188 | Decent Homes - Shirley | Approved | 5,792 | 0 | | | | | 5,792 |
| 1191 | Decent Homes - Maybush | Approved | 1,620 | 0 | | | | | 1,620 |
| 1194 | Decent Homes - Voids | Approved | 941 | 0 | | | | | 941 |
| 1204 | Water Tank & Pump replace - Holyrood & Itchen Estate | Approved | 11 | 39 | | | | | 50 |
| 1297 | Decent Homes - Lordshill | Approved | 701 | 0 | | | | | 701 |
| 1415 | Adaptions for Disabled People 2010/11 | Approved | 2,429 | 154 | | | | | 2,583 |
| 1464 | Electrical Rewires 11/12 | Approved | | 299 | | | | | 299 |
| 1467 | Adaptions for Disabled People 2011/12 | Approved | | 1,464 | | | | | 1,464 |
| 1478 | Decent Homes - Voids | Approved | | 189 | | | | | 189 |
| 1714 | Decent Homes - Central 11/12 | Approved | | 2,829 | | | | | 2,829 |
| 1715 | Decent Homes - Harefield 11/12 | Approved | | 121 | | | | | 121 |
| 1716 | Decent Homes Lordshill 11/12 | Approved | | 2,003 | | | | | 2,003 |
| 1717 | Decent Homes - Supported 11/12 | Approved | | 938 | | | | | 938 |
| 1816 | Decent Homes - Deferred Priperties | Approved | | 150 | | | | | 150 |
| 0 | Electrical System | Unapproved | | 155 | 322 | | 334 | 345 | 1,157 |
| 0 | Central Heating Gas Boilers | Unapproved | | 1,358 | 1,789 | 1,852 | 1,914 | | 6,913 |
| 0 | Central Heating Distribution Systems Including Electric Storage Heaters | Unapproved | | 133 | 239 | 3,151 | | | 3,523 |
| 0 | Kitchen Refurbishment | Unapproved | | 5,000 | 6,008 | 6,222 | 6,431 | | 23,661 |
| 0 | Bathroom Refurbishment | Unapproved | | 2,470 | 2,967 | 3,073 | 3,176 | | 11,686 |
| 0 | Disabled Adaptations | Unapproved | | 932 | 967 | 1,002 | 1,035 | | 3,937 |
| 0 | Supported Schemes Adapted Bathroom Programme | Unapproved | | 414 | 430 | 445 | 460 | | 1,750 |
| 0 | Programme Management Fees | Unapproved | | 435 | 451 | 467 | 483 | | 1,837 |
| | | | 20,067 | 9,960 | 10,898 | 13,174 | 16,546 | 13,845 | 84,490 |
| Modern Facilities | | | | | | | | | |

| Share Point Ref. | Project Description | Project Status | Prior Years Actual | £000's | | | | | Total Spend |
|--|--|----------------|--------------------|--------------|--------------|--------------|--------------|--------------|---------------|
| | | | | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | |
| Well Maintained Communal Facilities | | | | | | | | | |
| 1210 | Door Entry - Townhill Park | Approved | 31 | 416 | | | | | 447 |
| 1215 | Electronic Concierge | Approved | 4,134 | 46 | | | | | 4,180 |
| 1222 | Lift Refurbishment - Milner and Neptune Court | Approved | 136 | 1,701 | | | | | 1,837 |
| 1223 | Lift Refurbishment - Ithen View Estate | Approved | 53 | 199 | 777 | | | | 1,029 |
| 1233 | Supported Communal Improvements - Grayings 11/12 | Approved | 41 | 149 | 400 | | | | 590 |
| 1236 | Supported Communal Improvements - Manston Court | Approved | 1,105 | 30 | | | | | 1,135 |
| 1237 | Hard & Soft Supported Landscaping | Approved | 264 | 45 | | | | | 309 |
| 1408 | Door Entry - Millbrook & Maybush | Approved | 516 | 56 | | | | | 572 |
| 1506 | Supported Communal Improvements - Bassett Green Walkway | Approved | 31 | 213 | | | | | 244 |
| 1508 | Supported Communal Improvements - Minor Works | Approved | 38 | 19 | | | | | 57 |
| 1509 | Supported Communal Improvements - Neptune Court. | Approved | 256 | 44 | | | | | 300 |
| 1510 | Supported Communal Improvements - Pleasant View | Approved | 67 | 3 | | | | | 70 |
| 1552 | Lift Refurbishment - 2005/06 | Approved | 158 | 0 | | | | | 158 |
| 1602 | Supported Communal Improvements - Rozel Court | Approved | | 386 | | | | | 386 |
| 1603 | Supported Communal Improvements - Sarnia Court | Approved | | 165 | | | | | 165 |
| 1604 | Supported Communal Improvements - Neptune Court Central Core 11/12 | Approved | | 150 | | | | | 150 |
| 1606 | Supported Communal Improvements - James Street | Approved | 1 | 165 | | | | | 166 |
| 1607 | Supported Communal Improvements - Milner Court Central Core 11/12 | Approved | | 150 | | | | | 150 |
| 1239 | Kingsland | Approved | 106 | 26 | | | | | 132 |
| 1242 | Decent Neighbourhoods - Vanguard and Wavell Road Improvements | Approved | 263 | 218 | 28 | | | | 509 |
| 1243 | Decent Neighbourhoods - Tankerville Improvements | Approved | 117 | 182 | 6 | | | | 305 |
| 1244 | Decent Neighbourhoods - International Way Improvements | Approved | 777 | 26 | | | | | 803 |
| 1256 | Decent Neighbourhoods - Millbrook Towers Improvements | Approved | 71 | 319 | 11 | | | | 401 |
| 1271 | Decent Neighbourhoods - Holyrood Improvements | Approved | 98 | 151 | 640 | 23 | | | 912 |
| 1288 | Decent Neighbourhoods - Millbrook - Adizone | Approved | 186 | 4 | | | | | 190 |
| 1298 | Decent Neighbourhoods - Millbrook Verge Parking Improvements | Approved | 319 | 283 | | | | | 602 |
| 1402 | Thornhill Cycleways | Approved | 158 | 3 | | | | | 161 |
| 1494 | Decent Neighbourhoods - Northam Improvements | Approved | 159 | 17 | 268 | 8 | | | 452 |
| 1496 | Decent Neighbourhoods - Millbrook Block Improvements | Approved | | 199 | 200 | 230 | | | 629 |
| 1497 | Decent Neighbourhoods - Thornhill (Sholing) Improvements | Approved | 60 | 40 | | | | | 100 |
| 1498 | Decent Neighbourhoods - Estate Improvement Programme - 10/11 - East | Approved | 54 | 12 | | | | | 66 |
| 1499 | Decent Neighbourhoods - Estate Improvement Programme - 10/11 - West | Approved | 48 | 18 | | | | | 66 |
| 1500 | Decent Neighbourhoods - Estate Improvement Programme - 10/11 - Central | Approved | 56 | 12 | | | | | 68 |
| 1503 | Decent Neighbourhoods - Harefield/Townhill Park | Approved | | 100 | 600 | | | | 700 |
| 1504 | Decent Neighbourhoods - Shirley | Approved | 5 | 48 | 358 | 499 | 30 | | 940 |
| 1708 | Pathway Improvements | Approved | | 249 | | | | | 249 |
| 1709 | Decent Neighbourhoods - Estate Improvement Programme 11/12 | Approved | | 199 | | | | | 199 |
| 1718 | Old Town Humtun Street Mosaic | Approved | | 42 | | | | | 42 |
| 1720 | Holyrood Community Spaces Large Grant | Approved | 97 | 22 | | | | | 119 |
| 0 | Open Road Car Park. | Unapproved | | 50 | | | | | 50 |
| 1505 | Decent Neighbourhoods - Future Decent Neighbourhood Schemes | Unapproved | | 1,284 | 1,313 | 1,338 | 1,381 | | 5,315 |
| 0 | Lift Refurbishment | Unapproved | | 625 | 566 | 566 | 0 | | 1,747 |
| 0 | Communal Areas Works | Unapproved | | 759 | 683 | 694 | 718 | | 2,853 |
| 0 | Conceirge Walkup Block Roll Out | Unapproved | | | 274 | 278 | 288 | | 839 |
| 0 | Fire doors (communal) | Unapproved | | | 232 | 236 | 244 | | 712 |
| 0 | Roads/Paths/Hard Standing | Unapproved | | | 188 | 191 | 197 | | 576 |
| Total Well Maintained Communal Facilities | | | 9,405 | 6,154 | 5,955 | 4,005 | 3,334 | 2,827 | 31,680 |

| Share Point Ref. | Project Description | Project Status | Prior Years Actual | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | Total Spend |
|--|--|----------------|--------------------|------------|--------------|--------------|--------------|--------------|---------------|
| | | | | £000's | £000's | £000's | £000's | £000's | |
| Warm and Energy Efficient | | | | | | | | | |
| 1470 | Energy Saving 11/12 | Approved | | 249 | 92 | | | | 31,680 |
| 1471 | Heating Systems Upgrade 11/12 | Approved | | 449 | 80 | | | | 528 |
| 0 | Feed in Tariff | Unapproved | | 199 | | | | | 199 |
| 0 | Landlord Meter Conversion (1,000 properties * £170/unit) | Unapproved | | | 176 | 183 | 189 | 196 | 744 |
| 0 | Loft Insulation + Pipe Lagging | Unapproved | | 59 | 62 | 64 | 66 | 66 | 250 |
| 0 | Cavity Wall Insulation | Unapproved | | 17 | 18 | 19 | 19 | 19 | 73 |
| 0 | External Cladding (Flats) | Unapproved | | 1,027 | | | | | 1,027 |
| 0 | External Cladding (PRC Houses) | Unapproved | | 615 | 3,028 | 3,136 | 3,241 | 3,241 | 10,019 |
| 0 | External Cladding (Tower Blocks) | Unapproved | | 1,032 | 1,069 | 1,104 | 1,104 | 1,104 | 3,205 |
| 0 | Electrical System (communal lighting and controls) | Unapproved | | 1,038 | 703 | 493 | 260 | 260 | 2,494 |
| Total Warm and Energy Efficient | | | 0 | 897 | 3,104 | 5,025 | 4,968 | 4,885 | 18,881 |

| | | | | | | | | | |
|--------------------------------------|--------------------------------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| Estate Regeneration | | | | | | | | | |
| 1257 | Cumbrian Way | Approved | 741 | 487 | 42 | | | | 1,270 |
| 1258 | Exford Parade | Approved | 2,197 | 1,310 | 84 | | | | 3,591 |
| 1259 | Laxton Close | Approved | 625 | 290 | 43 | | | | 958 |
| 1260 | Meggeson Avenue | Approved | 312 | 238 | 78 | | | | 628 |
| 1262 | Hinkler Parade | Approved | 2,194 | 537 | 200 | | | | 2,931 |
| 1613 | Weston Shopping Parade Redevelopment | Approved | 1 | 500 | 1,454 | | | | 1,955 |
| 1764 | Acquisition of Property | Approved | | 450 | | | | | 450 |
| 1514 | Future Masterplans | Unapproved | | 110 | | | | | 110 |
| 1599 | Estate Wide Enablement | Unapproved | | | 2,500 | 2,500 | 2,500 | 2,500 | 10,000 |
| 1600 | Small Site Disposals | Unapproved | | 150 | | | | | 150 |
| 1601 | Capacity Study Vacant Sites | Unapproved | | 45 | | | | | 45 |
| 1817 | Townhill Masterplan | Approved | | 200 | | | | | 200 |
| Total for Estate Regeneration | | | 6,070 | 4,317 | 4,401 | 2,500 | 2,500 | 2,500 | 22,288 |

| | | | | | | | | | | |
|----------------------------|----------------------------------|----------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| New Build | | | | | | | | | | |
| 1265 | LA New Build - Borrowdale Road | Approved | 711 | 26 | | | | | 737 | |
| 1266 | LA New Build - Flamborough Close | Approved | 449 | 18 | | | | | 467 | |
| 1267 | LA New Build - Chiltern Green | Approved | 396 | 20 | | | | | 416 | |
| 1268 | LA New Build - Grately Close | Approved | 1,004 | 39 | | | | | 1,043 | |
| 1269 | LA New Build - Orpen Road | Approved | 729 | 61 | | | | | 790 | |
| 1270 | LA New Build - Keynsham Close | Approved | 739 | 49 | | | | | 788 | |
| 1403 | L.A. New Build - Leaside Way | Approved | 378 | 158 | 5 | | | | 541 | |
| 1404 | L.A. New Build - Cumbrian Way | Approved | 424 | 1,548 | 100 | | | | 2,072 | |
| Total for New Build | | | 4,830 | 1,919 | 105 | 0 | 0 | 0 | 6,854 | |
| GRAND TOTAL | | | | 41,406 | 25,164 | 31,782 | 32,105 | 34,506 | 27,965 | 192,928 |

Capital Funding Plan 2011/12 to 2015/16

The table below shows how the capital programme at appendix 1 will be paid for.

| | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 |
|--------------------------|---------|---------|---------|---------|---------|
| | £000 | £000 | £000 | £000 | £000 |
| Total Spending | 25,164 | 31,782 | 32,105 | 34,506 | 27,965 |
| Funded by: | | | | | |
| Borrowing | 3,532 | 0 | 0 | 0 | 0 |
| Major Repairs Reserve | 7,623 | 22,858 | 17,887 | 18,167 | 18,542 |
| Direct Revenue Financing | 8,965 | 5,598 | 10,800 | 11,431 | 6,468 |
| Capital Receipts | 1,528 | 3,211 | 3,300 | 2,812 | 2,830 |
| Grants / Contribution | 3,516 | 115 | 118 | 121 | 125 |
| Total | 25,164 | 31,782 | 32,105 | 32,531 | 27,965 |
| Funding shortfall | 0 | 0 | 0 | 1,975 | 0 |

Note

Although the programme is potentially short of resources in 2014/15 there are adequate resources available the following year to mean that the proposed capital spend is affordable over this period. Importantly the funding plans for this programme do not assume any use of the borrowing headroom so some short term borrowing could be used to fund this shortfall if needed.

Borrowing

This is the prudential borrowing that has already been approved for 2011/12. This has been allowed for in calculating the additional borrowing that could be undertaken before reaching the debt cap.

Major Repairs Reserve

Under self-financing there is a requirement to calculate how much money should be paid into a Major Repairs Reserve each year in order to ensure that adequate provision is being made to maintain the stock. This is known as a calculation of "depreciation". It replaces the Major Repairs Allowance that was part of the subsidy system. Money is then drawn from the MRR to pay for relevant items of capital expenditure.

Direct Revenue Financing

This is the contribution from the HRA revenue account to fund the capital programme.

Capital Receipts

This is the proportion of capital receipts that arise from the sale of HRA assets that the Council can keep. The rules governing the use of non right-to-buy receipts are changing from April 2012 so that the council will be able to keep 100% of all receipts provided they are used for affordable housing or regeneration.

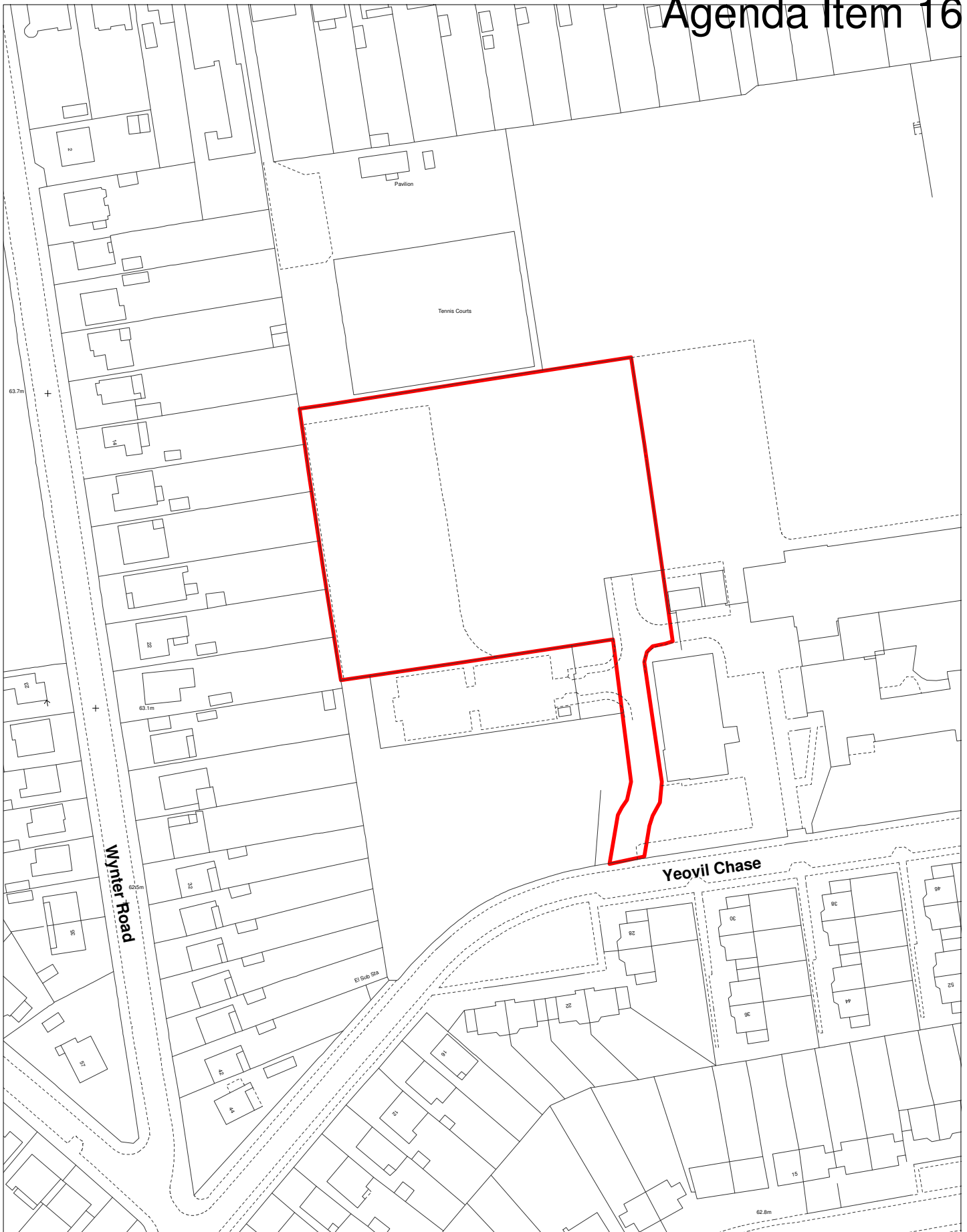
Grants and contributions from third parties

Contributions are received from third parties in respect of capital expenditure incurred by the Council e.g. payments from leaseholders of sold Council flats in respect of any major works that have been carried out to their homes. In addition significant contributions have been received from the HCA and PUSH.

Glossary of Terms

| Term | Explanation |
|------------------------------|---|
| <u>General terms</u> | |
| CLG | Department for Communities and Local Government |
| HRA | Housing Revenue Account - records all income and expenditure in relation to the provision and management of Council owned homes in the city. |
| GF | General Fund - The General Fund is the fund within which, since April 1990, most transactions of a local authority take place. Other funds held by a local authority may include a collection fund, superannuation fund and trust funds held for charitable purposes. |
| RPI | Retail Prices Index |
| <u>Rent and income terms</u> | |
| Rent Restructuring | Government policy which means that rents for all council owned dwellings will gradually increase to match the <u>social</u> rent levels charged by Housing Associations |
| Target rent | Rent calculated in accordance with government rent restructuring policy that should be charged for each dwelling. These are generally higher than current actual rent levels. |
| Rent convergence | Process for moving current rents up to target rents. The aim is for these to converge by 2015/16. The convergence charge cannot exceed £2 per week, which means that some dwellings will not reach their target rent by 2015/16. |
| Affordable rent | Rent that Housing Associations can charge for newly built properties and when some existing properties are relet. It can be up to 80% of market rents. These have no effect on our rent levels. |
| Service charge | Separate charge from the rent that is levied to cover the cost of specific service. This may recover the full cost of that service, or just a proportion of it. |

| Term | Explanation |
|------------------------|--|
| <u>Borrowing terms</u> | |
| Prudential borrowing | Also known as unsupported borrowing. The Housing Revenue Account meets the full interest costs with no support from Government. |
| Debt cap | Maximum level of long term debt that the HRA can have outstanding at 31 March each year. The sum is calculated using a formula set by CLG. |
| Borrowing headroom | Difference between the debt cap and the actual HRA long term debt outstanding at any time |
| PWLB | Public Works Loan Board. This is the main source of borrowing for local authorities. |
| Debt settlement | Sum that we will have to pay to CLG on 28 March 2012. |
| Long term debt | Money borrowed for a period greater than 364 days. |



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PROPERTY SERVICES
 SOUTHAMPTON CITY COUNCIL
 ONE GUILDHALL SQUARE
 SOUTHAMPTON, SO14 7FP.

SCALE
 1: 1250

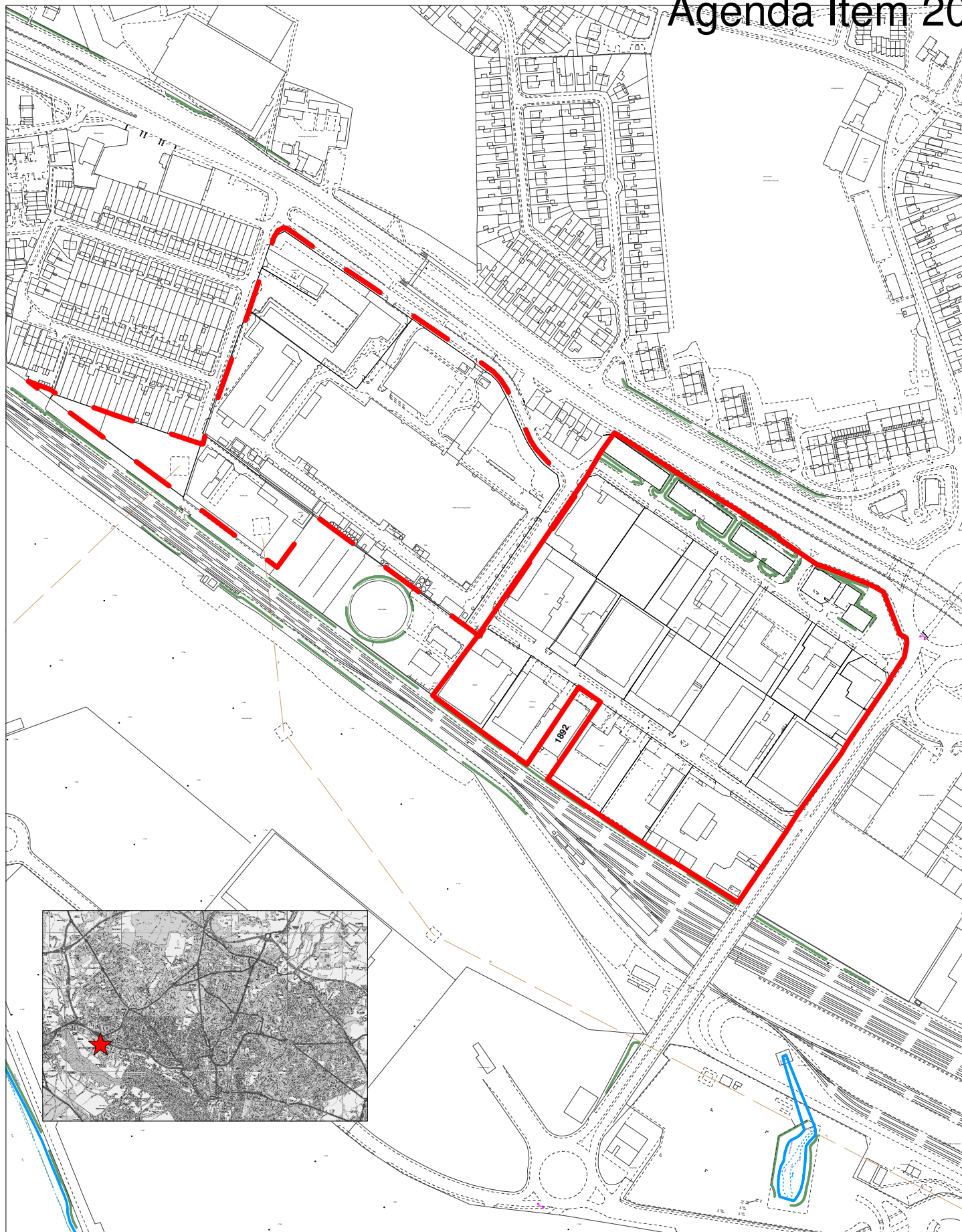
DATE
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PLAN NO
 V3186



Land at Yeovil Chase, Southampton



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|--|---|---|-----------------------------------|---|
|  <p>SOUTHAMPTON CITY COUNCIL</p> | <p>PROPERTY SERVICES SOUTHAMPTON CITY COUNCIL ONE GUILDHALL SQUARE, ABOVE BAR, SOUTHAMPTON, SO14 7FP.</p> | | <p>SCALE (1:) 4500</p> | <p>DATE 10.05.2011</p> |
| | <p>PLAN NO V3146</p> | <p>TITLE Millbrook Trading Estate First and Second Avenue</p> | |  |

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